

BALLARAT BASKETBALL ASSOCIATION INC.
COMMITTEE OF MANAGEMENT

SUMMARY OF MINUTES

442nd Meeting
7.00pm Wednesday 15th April 2009 – Legends Room WIN MinerDome

1 ATTENDANCE:

Present: *P.Magee, C.Chase, R.Cleveland, B.Powell, M.Batch, G.Keogh, M.Valentine*

Apologies: P Eddy (represented by Mark Valentine as minute taker), E Doherty.

2 PREVIOUS MEETING

2.1 Minutes

Minutes of the previous Committee of Management meeting (441st) held on 18th March 2009 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: R.Cleveland

Seconded : C.Chase

CARRIED

2.2 Matters arising – unfinished business from previous meeting/s not covered elsewhere.

2.2.1 CEO / Clubs Meeting held 24/3/09 was very productive and informative for all parties.

CEO has issued minutes of meeting and Basketball Department and CEO are currently reviewing end of season 2 competition following meeting to give clubs some options to consider. CEO to report on finalisation of these matters to May Committee of Management meeting

3 CURRENT MATTERS

3.1 Fixed Assets Register update – Spreadsheet record has been finalised. Physical checks and update of assets undertaken in June / July and a report and recommendations finalised in September. Adjustments to allow for changes in kitchen, Hoops and subsequent movement of fittings to other areas needs to be undertaken in February / March. M Valentine to effect a handover in management and operation of this work from Michael Agnew. **To be completed by 15/4/09. M Valentine to action.**

3.2 Basketball Foundation Committee meeting held March 25th 2009. Foundation was pleased that Committee of Management Treasurer was available to join Allocations Group. Planning ongoing. Newsletter due this month

4 REPORTS

4.1 CEO Report

Overview

Submission to City of Ballarat for Regional Infrastructure and Community Programs for grant of \$250,000 for re-roofing project. Formal response now received that BBA was unsuccessful and further details requested have been received and circulated.

Re-Roofing project – quote now received - \$265,000 inclusive of GST plus an allowance of \$55,000 extra for cooling to both showcourt and court 3 & 4 areas. Quote was in line with estimate of cost for project. Town Planning approval has been received. Building Permit to be applied for in April.

Funding requests pending.

CEO met with City of Ballarat Finance Manager on March 30th 2009. Operation of Arch and Council Bank Guarantee on Arch discussed. Finance Manager following up with SSV. Noted for review in May 2009 to see what progress if any Council has made.

Post 2012

Current Legislation deferred in Upper House on April 2nd when it was obvious the Government did not have the numbers to get the legislation through. Strong campaign by Clubs / ClubsVic in final days proved invaluable.

Follow-up discussions with local Upper House member J Pulford who introduced the bill into the Upper House has led to a meeting at the MinerDome Tuesday April 14th with all local clubs to be given the opportunity to re-state our reasons for opposing the bill and to highlight the concerns we still have.

While this is happening CEO, M Harper and B Clark are working on cost and funding models, seeking bank input and meeting with other clubs to discuss tactics.

Next ClubsVic Meeting April 16th after which BBA representatives will meet with Club Kilsyth and Club Ringwood (both basketball venues) to discuss the current position.

Membership

Junior basketball member – right of entry withdrawn until player and a parent agree to meet with players club and CEO. Invitation to do so is open ended.

Sandy Hines – membership and right of entry as a MinerDome Social Club Member has been withdrawn.

Strategic Calendar – April

CEO to meet with President and Vice President to finalise measurables for 2009/10 in May. Nine Month Review actual to budget (to March 09) will be completed at next Finance Committee Meeting

Business Plan report for quarter ending March 09 is due – CEO to issue by 30/4/09

Budget for Reunion to be finalised by CEO / M Valentine this month.

BBC Meeting – 4th Monday of each month at 5.30pm

4.1.1 Key correspondence

Inward correspondence

- (i) National Club News – clubs support for bushfire communities
- (ii) Clubs Expo Melbourne June 23 – 25 2009
- (iii) M Initiative marketing – product selling proposal – no action
- (iv) BV – AGM May 31st 2009 CEO to attend.
- (v) Minister for Small Business – response to CEO submission – CEO has returned reply with a request for re-consideration
- (vi) VCGR – Codes of Conduct and Self Exclusion Programs
- (vii) Ballarat Secondary College – notice re students singing at home games
- (viii) Basketball Australia – launch of new brand – see Basketball Australia website
- (ix) SIAG – Clubs Association of Victoria – Fair Work Bill Update
- (x) BV – Insight Newsletter March 2009
- (xi) Letter from Shadow Gaming Minister – detailed response prepared.

Outward correspondence

- (i) Summary of March Committee of Management Minutes to Clubs and website.
- (ii) Minutes of March Committee of Management Minutes to Committee and Managers
- (iii) Clubs – follow-up to meeting CEO has issued a paper on Model Rules and other items from meeting was issued as requested by Clubs
- (iv) CEO / Clubs meeting minutes issued
- (v) Media Release – M Valentine wins Basketball Victoria Award as Administrator of the Year for 2008
- (vi) J Grover and J Fryar – State Representation
- (vii) City of Ballarat – renewal of Footpath Permit

4.1.2 Business Plan Report

Update report planned for April Meeting – deferred to May Meeting – CEO to action

4.1.3 Key Stakeholder activities

- (a) Basketball Area (members through to BA)
 - (i) Media – making progress. Areas being covered have been extended and we are getting weekly reports done.
 - (ii) Basketball Department meeting set for 21/4/09 to review department / night competition operations in view of focus on media. Referee operations also included in review.
 - (iii) BVCC Zone Meeting held March 22nd. P Magee and CEO attended. Minutes issued 22/3/09
 - (iv) Clubs – meeting March 24th. Minutes issued along with action items. Progress will be ongoing.
- (b) MSC (members)
Presented

4.2 Finance Committee

No meeting since last Committee of Management meeting. Next meeting set for May 11th at 7pm.

MYOB, Finance Summary and Variation Reports for the month of March to be issued 13/4/09.

Graphs on all departments results issued 12/4/09.

4.3 Other Sub-committees Reports

4.3.1 Minerdom Sports Club

As per report to Venue Management Team

4.3.2 Basketball Department

4.3.2.1 SPRC – meeting report – B Powell

B Powell - By Law document review and minor works – update report

No change has been made to the intent of the rules. Once time has been allowed for public comment (B Powell / M Hunt to arrange for release by April 30th with comments response deadline by May 30th) then approval by Committee of Management of final document for is to be submitted to June meeting.

Meeting planned for 14th April, rescheduled after 21st April when M Hunt is back from leave.

4.3.2.2 RAG - meeting report – M Hunt.

Meeting due March 30th 2009. A number of papers have been issued in past month. CEO has responded to all with comments for consideration at next meeting. E Doherty to present these comments / his views at April meeting.

E.Doherty to be asked to document details and circulate to Committee

4.3.2.3 BRP – meeting report – R Cleveland.

BRP Events – U/16 Boys and Girls March 28 and 29 – Country Championship. U/16 Boys won Championship

U/12 title events held April 4-6th. U/12 Girls won Championship.

U/14 title events to be held April 17 – 19th.

Items to be addressed and reported on:

BRP Newsletter issued. Target issue dates set : *May 8th, June 19th and August 21st.*

BRP noticeboard – **G White to follow up** – *has reviewed and in process of actioning*

Dinner for volunteer coaches and managers – date to be set and format finalised – *11th August*

Date for policy review to be set as per minutes and list of those needed to participate developed by **G White and R Cleveland** and advance meeting notice to be given. Discussion papers to be circulated prior to this meeting. *Date set as June 3rd and to include Eric Lowe.*

Information given that Squads will now be referred to as Ballarat Miners U/16 Boys etc.

Development Squad Games to be organised with Geelong – date set as July 19th.

Trivia Night Date – May 31st, fund-raiser for Miners, Nuggets and BRP

4.3.3 BBC / Nuggets

BBC – BBA joint meeting March 30th. Very positive meeting. BBA has assisted with securing two new Board members willing to join BBC.

P Magee has also offered to join BBC Basketball sub group which would be a strong link to List Management Group model that is being developed this year.

Movie Night – possibly April 29th but not confirmed. C.Chase to confirm details and then report to P.Magee for follow-up.

Marketing idea presented by B.Powell, based on a calendar he had from the Bacchus Marsh FNC. Matter to be passed to BBC for further consideration.

4.3.4 Events / Administration

Basketball Managers Victoria Conference and Trade Show April 8 & 9th 2009. P Eddy, M Valentine, S Monck, G White, M Agnew and R Burns attended. Review meeting Wednesday April 15th to detail follow-up by staff from Conference. M Valentine to report.

Document collating staff comments tabled by PE.

Water savings report for past 12 months released showing savings of 236,000 litres since tanks were installed. *MV will give dollar value to this after discussion with Finance Officer.*

SSV have advised handover of Arch to School may be imminent. Stock / equipment audit to be completed April 16th by M Valentine. *No firm information available, but all user groups are aware of the possibility and have been asked to take appropriate measures.*

East Timor / City of Ballarat Project – M Valentine to report. *Ballarat City Council Proposal and meeting notes tabled. Further information about possible Ringleader and FIBA Asia involvement given.*

Ballarat Basketball Hall of Fame

V3 version has been issued. To be ratified by meeting. *M Batch tabled final version and unanimously agreed to. M.Valentine reported that invitations had gone to prospective members for a selection committee.*

Media announcement to be linked to Reunion activity. M Valentine to action April / May 2009.

Reunion 09 - M Valentine will provide a written report to meeting. *Items of interest in past month tabled. P.Magee suggested that information be posted on BA, BV and BVCC websites, and that further media exposure could be gained via the Weekly Times and SEN Sport.*

Grants applied for by MV – update to April 09:

Local History Grant Scheme (Reunion) \$6,000 – Not successful

Woolworths Grant Scheme – applied for shooting machine for venue – pending. *Saw this machine in action at BMV Conference and it may be worth purchasing even if grant is unsuccessful.*

Tabled notes from Nation Building Meeting conducted by Catherine King MHR at Town Hall on April 14th.

4.4 Venue Managers Reports

Reports and Minutes from April 1st Venue Managers Meeting have been circulated.

5 GENERAL BUSINESS

5.1 P Eddy has been invited to nominate for a co-opted voting position to BVCC Board of Management.

5.2 *C.Chase raised question of additional extractor fans in Hoops Canteen area. M Valentine to review 2010.*

6 NEXT MEETING:

Wednesday May 20th at 7pm in Legends Room at WIN Minerdome

Meeting will be workshop on key matters:

Post 2012

Organisation structure / Staff Profile 2009/10

BRP / BVCC

RAG / Referee structure

Media

Business Plan

Request made that any members who may have reports on any of these issues circulate them well in advance of meeting date.

Meeting Closed at 8.25pm