

**BALLARAT BASKETBALL ASSOCIATION INC.
COMMITTEE OF MANAGEMENT**

SUMMARY OF MINUTES

437TH Meeting
7.15pm Wednesday 20TH August 2008 – WIN Minerdome

1 ATTENDANCE:

Present: E Doherty (acting chair), R Cleveland, C Chase, B Powell, G Keogh, M Batch and P Eddy

Apologies: P Magee

2 PREVIOUS MEETING

2.1 Minutes

Minutes of the previous Committee of Management meeting (436th) held on 18th June 2008 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: B Powell

Seconded: C Chase

Carried

2.2 Matters arising – unfinished business from previous meeting/s not covered under other headings only.

2.2.1 Brand – BA has deferred launch of new brand. No progress. CEO sent letter to BV last week expressing concern as to current NBL / BA issues that continue to drag our sport down. New BA interim board has been appointed. Brand release now start of 2009.

As part of discussion on this matter CEO gave an overview of recent proposals to create a new State based competition for the top 10 based Victorian Associations as an alternative to SEABL / Big V.

3.0 CURRENT MATTERS

3.1 Strategic Calendar Update

Current items:

Fixed Assets Register update – Spreadsheet record has been established against previous register record in 2004. Physical checks and update of assets undertaken in June / July and a report and recommendations being finalised in August / Sept.

Basketball Foundation and Launch Report presented

Strategic calendar reviewed and reported on.

4.0 REPORTS

4.1 CEO Report

(A) Overview

Annual Minerdome / Association Insurance renewal proposal being negotiated with AON

Annual WSEC Netball Competitions Insurance renewal proposal being negotiated with Horsell.

Bingo Return / audit completed

Gaming Community Benefit statement / audit completed.

Bingo license renewal completed.

Post 2012

Venue Operator Licence & Approved Premises Licence 2008 – 2013. New licences received.

Post 2012 research and planning continuing. Report presented to Venue Management Team and Committee of Management to keep them informed of progress in this matter.

Finance Committee is now developing strategies to review debt levels and increase equity in business so we are in best possible position when new structure come into place.

This next 24 months will be critical to our future and is perhaps the biggest challenge to be faced by us in our history to date.

Budget meetings and planning with Department Managers had been advancing to schedule prior to leave but has slowed this last few weeks.

Still chasing costs on replacement / repairs & maintenance items and finalising wage rate adjustments for staff.

Venue Managers Meeting held 13/8/08 - report papers circulated to Committee.

(B) Key correspondence

Inward correspondence

(a) BV Insight magazine

(b) BedsConnect – B&B Group – thank you for June Tournament

- (c) Basketball Australia – not successful in bid for U/14 Nationals in 2009
- (d) BA – thank you for high standard of U/18 Nationals 2008
- (e) Player – thank you for donation to Nationals costs
- (f) Ballarat Telco – follow-up meeting arranged to compare prices.
- (g) Invitation to NSW Managers forum and Management forum in Melbourne hosted by CMAA – attended.
- (h) BV Presidents Newsletter #1 – forwarded to Committee and Managers
- (i) ClubsVic – Executive Summary of position on Post 2012 legislation.

Outward correspondence

- (a) K Overington – disappointment that Sports Minister was in Ballarat during U/18 Nationals and did not attend. Reply that Minister will visit venue at a later date.
- (b) State Reps – donations towards Nationals costs
- (c) Committee of Management Minutes and Minutes Summary
- (d) BV / BVCC – thank you for opportunity provided by Strategic Planning Day
- (e) BV – survey completed to add to Strategic Planning review.

(C) Business Plan Report

Next report due end of June – to be published for September AGM

(D) Key Stakeholder activities

- (a) Basketball Area (members through to BA)
 - (i) Grading Group has been established and is now in operation. Will take time to evolve but early signs are promising. Only Saints is only club yet to have a nominee to the group. B Powell reported on progress and early work of Group. SPRC will meet again 17/9/08 to develop policy document and to more clearly define the role of the Group. Grading Group will meet again on 8/10/08 with final recommendations on policy and role back to Committee of Management for 15/10/08 meeting.
 - (ii) Review of Jamware basketball systems complete and while system is considered to be very good with new programs continually being offered it was decided by Basketball Department that they should stay with Sporting Pulse for the sake of continuity and to allow full introduction and assessment of this system. Providing the Sporting Pulse system continues to be developed and upgraded we will stay with it until after Post 2012 decisions are known.
 - (iii) BVCC / BV Strategic Planning Day – June 29th – reinforcement of aims of AGM motions to be the focus of our input to planning day – very positive day. BV has since issued a progress report, which all directors have received.

- (iv) BVCC Link Forum – Bendigo on September 7th. Our motions have been submitted. B Powell is willing to attend meeting with CEO.
 - (v) BVCC Events Manager has resigned. Hopeful that BVCC will use this opportunity for restructure and to look to appoint a senior manager to promote and run the sport in Country Victoria.
- (b) MSC (members - TAB)
- (i) Signage upgrade – Agreement on new contract to meet half costs. First phase of new signage now underway.
 - (ii) Sky Channel rebates have been agreed to from 1/9/08. Still negotiating for period February to August when we have paid higher fee.
 - (iii) Renewed PPCA licence for music at venue

4.2 Finance Committee

Finance Reports for the month of June and End of Year reports have been circulated. Graphs for July issued. All positive.

- (a) Independent Audit by Rob Glass has been completed. Waiting on written report.
- (b) Finance Committee met August 11th to review all reports. Report from that meeting tabled and spoken to by G Keogh at meeting.
- (c) Budget meetings still in progress – had hoped for draft (1) to be ready by June 30th – not achieved. Other commitments with Post 2012 have been given priority. Australian Fair Pay Commission decision will be applicable from 1/10/08.
- (d) BVCC Affiliation Fees for 08/09 negotiated and agreed to.
- (e) Worksafe Declaration for 07/08 and estimate for 08/09 completed.
- (f) CCAV & ClubsVic memberships – memberships renewed

4.3 Other Sub-committees Reports

4.3.1 Minerdom Sports Club

Results for July reviewed by Finance Committee. Strong in all areas.

4.3.2 Basketball Department

Player audit June 08 shows player averages in line with or better than budget expectations.

Report from Basketball Manager on Season 2 2008 implementation from July and on team entries and number of games.

Issue of Thursday games – capping policy had previously been set by Committee of Management but overlooked when entries issued. Wednesday rotation for some grades set for this season and capping policy has been locked in and team list prepared for prior notice to all teams on conditions for season 1 2009. Basketball Manager will ensure that capping policy is strictly enforced.

Committee endorsed recommendations for first season of each year. Basketball Manager asked to prepare an alternative for season 2 each year when age groups do not change. Is a shorter review process possible in this season? Report by M Hunt for October meeting in regard to season 2 2009

Sporting Pulse – club training night (M Hunt to arrange) for early next season to highlight information available to clubs via system. Basketball Manager to report by August 29th.

4.3.2.1 SPRC – meeting held July 08. B Powell reported on activities.

4.3.2.2 RAG - M Hunt to liaise with key players to set a meeting as a priority.

4.3.2.3 BBRP – R Cleveland reported on activity of BRP. Further discussions between R Cleveland, G White and Finance Committee in next fortnight.

4.3.3 BBC / Nuggets

Nuggets – Dinner 27/8/08, Miners – Dinner 5/9/08

C Chase reported on matters of interest.

CEO attended BBC Pre-planning budget meeting on 11/8/08 to assist in policy development and forecasts for 2009. Committee is maintaining a tight and responsible approach to budgeting.

4.4 Events / Administration

Essential Services Register – quotes for annual audit being obtained.
WSEC – complaint on behaviour of a netball team investigated and actioned by competition manager.

Roof – Courts 1 & 2. Some original 1969 Building Plans and design notes obtained from Council archives. CEO has met with TGM to discuss scope of work. Feasibility of project to determine that a new roof can be installed above existing roof is first task. Once satisfied that this can be done (indications are that it can) TGM have prepared a cost for design work, which has been approved by Committee. TGM instructed to prepare design.

Once TGM report is received we will then make a submission for funds to Council and State Government.

June Tournament – Report issued. Based on City of Ballarat formula the Economic impact of this event for the city is calculated at \$1,416,000

Grandstand seating – court 3. Sponsorship of \$2,000 to part offset cost of permanent upgrade of seating for Nationals and weekly use.

National Championship – Report issued. Based on City of Ballarat formula the Economic impact of this event for the city is calculated at

\$1,557,120. CEO also spoke to final financial assessment of 18 Nationals. Very successful event both for the sport and financially.

Reunion planning is well advanced – meeting Sept and a progress report will be issued to Committee after that meeting. Date for Reunion Dinner set for 17/10/09 and venue will be Doherty's Lodge.

Recommendation to Committee of Management to consider the formation of a Ballarat Basketball Hall of Fame – next meeting.

First mail notification to members and publicity launch will be early September to coincide with AGM.

Administration Manager represented BBA at Ballarat Commercial Strategy Review – City of Ballarat initiative.

5.0 GENERAL BUSINESS

Committee – education on Post 2012 and knowledge of other activities – eg Introduction of Intralot on July 1 and the implications for Government

Member Review - Resolved that membership and right of entry of member in question be withdrawn until December 31 2010 when member can apply in writing for readmission as a member.

List Management Group – paper presented and concept endorsed by Committee of Management.

6.0 ANNUAL GENERAL MEETING, SOVEREIGN ROOM SEPT 17TH 2008 AT 7.00PM