

SUMMARY NOTES

Minutes of the 406th Meeting of the Committee of Management of the Ballarat Basketball Association Inc. held at the WIN Minerdome at 7.00pm on February 15th 2005.

1.0 ATTENDANCE

1.1 Present: P Magee, C Chase, R Cleveland, G Keogh, K Squire, E Doherty, M Batch and P Eddy

2.0 BUSINESS ARISING FROM THE MINUTES

2.1 BBA Business Plan (3 Year Plan) – Draft document and Five Important Questions Paper issued to Committee 6/2/05 for consideration and debate at meeting.

Key policies / directions of plan to be decided on at this meeting so that activity can commence with key persons responsible for monthly reports around due dates listed in paper.

CEO pointed out inclusion of specific recommendation in plan that each club be only allowed one team in both the A Men's and A Women's sections of the competition effective from 1/1/2006.

Discussion on two additional major project plans – the possible move of SportsPark to ground floor level and the researching of more court space in the Hollioake Park area to be added to Plan.

Moved E Doherty, seconded G Keogh that the Business Plan draft be adopted by the meeting with the inclusion of the two additional business plan items.

The Plan will now be published for member information.

The second part of this process was the Five Important Questions discussion paper. Resolved that we use this paper as a method of testing the Plan and what we are currently offering to members to see if we are meeting their expectations.

R Cleveland and P Eddy to meet 23/2/05 to progress planning for this project which will be undertaken by University of Ballarat students. S Brown has offered to help oversee any student work in this area.

2.2 Portfolio allocations for Committee of Management for 2005 – 2006.
E Doherty will take on Risk Management / OH&S Portfolio
C Chase will remain as BBC Representative (possibly as BBC rep to Nuggets)
K Squire C & D Committee member
P Magee to Referee Committee Chair

P Eddy to BRP Committee Chair
 G Keogh to Treasurer role
 R Cleveland to Events / Marketing
 M Batch Nuggets / VBL Rep & C & D Committee observer

Still have a vacancy for the **Chairperson for Competition & Development Committee** position. Will be rotated through current committee in short term but BBA is keen to seek a new Chairperson for this role as a matter of urgency.

3.3 BA Member Protection Policy - **MV to prepare a progress report to March meeting** and to facilitate club information evening in April.

3.0 CORRESPONDENCE:

4.1 Report to Committee of management – Activities to 31/12/04	OUT
4.2 Minutes of November Committee of Management Meeting	OUT
4.3 Summary of November Minutes to Clubs / Staff	OUT
4.4 December figures and Graphs to Committee	OUT
4.5 Clubs Vic Business Briefing – CEO to attend	OUT
4.6 Ivor Burge State Players – 2 players selected to play at National Championships in February 2005.	IN
4.7 BV – Accounting Policy for Long Service Leave – hold over pending new Vic Government legislation due late February 2005	IN
4.8 BV Awards Dinner – Feb 2005 – Apology sent	IN/OUT
4.9 OTIS – Lift inspection report	IN
4.10 Thank You USA Deaflympic Teams for hosting training	IN
4.11 City of Ballarat – thank you for support of Deaflympics	IN
4.12 City – Food Registration Renewals – actioned	IN/OUT
4.13 BVCC – Ballarat to host State Championships 2005 – 2007	IN
4.14 R Brown – congratulations on State Selection	OUT
4.15 P Cunningham – congratulations on State Selection	OUT
4.16 G Coffey – thank you for volunteer work with Academy	OUT
4.17 G Torney – congratulation on OAM	OUT
4.18 J Muprhy – congratulations on OAM	OUT
4.19 Bendigo Association – sympathy on death of David Riggall	OUT
4.20 Staff – record keeping and any variations	OUT
4.21 Coaches Corner – Newsletter from Paul Larmand	OUT

4.22 Clubs / Committee – Player allocations 2005 OUT
Policy on contracted players as opposed to allocated players to be explained and a memo on this issued to clubs and C & D Committee.

4.23 A Men’s and Women’s Team’s – standards to be endorsed OUT
Resolved to enforce penalties detailed in memo issued by Basketball Manager on 15/12/04. Committee fully behind all efforts to improve presentation and participation in both A Grade competitions. A copy of the original memo to be issued to clubs with the Summary of these minutes.

4.24 L McInerney – Senior tribunal Chair	OUT
Mr McInerney has accepted this position for the 2005 year.	
4.25 Website Welcome for 2005	OUT
4.26 Timms / Maher Camp – on now off	OUT x 2
4.27 Saints Basketball Club – Bailey Case	OUT
Briefing given to Committee on this case.	

5.0 REPORTS (EDITED)

5.1 Executive Officer / Finance

Financial Report (including budget), comments against report, trade statements and graphs to end of January have been circulated and SportsPark graphs to 5/2/05 have also been circulated. Report to end of January received by Committee.

Office of State Revenue advised that we now required to pay our Payroll Tax liability each month. Monthly payments have been made since November and arrears for July to October will be paid in April. The funding for these arrears is in a passbook account ready to meet this liability.

Half Year Financial Report - circulated to Committee 6/2/05. This report which indicated a very strong half year performance was adopted by the Committee.

Application for 5K Sports Leadership Grant for Women – submitted 28/1/05

BV has agreed to BBA piloting Healthy Living program using A Tranquilli. BV will also fund pilot.

Boxing Pro Am – Friday Night in April. Trial only

City of Ballarat – Negotiated PARTNERSHIP AGREEMENT over three years with CEO R Hancock.

M2006

Committee of Management requested to approve sub-committee of P Magee, L Hotchin and P Eddy to approve final contracts once they are received by M2006.

Final drafts negotiated and waiting for final contracts to sign off.

Next meeting of Commonwealth Games Advisory Group is to be held on 24/2/05 (P Eddy to attend).

Backboard Safety

Requirement to install a fail-safe device to prevent portable backboards from ever falling on grandstand. Advice supplied by manufacturer and cost of upgrade is about \$1,500 per backboard. Works completed 12/11/04 and payment schedule negotiated.

Backboards on court 3 are being moved to Court 4 and the old court 1 backboards are going to court 3. To be actioned this month.

5.2 Competition & Development

Minutes of February Meeting issued by M Hunt on 15/2/05.

Paper on last season's presentations discussed and fully agreed that too much was left to too few last season. Suggested that Miners and Lady Miners be asked to be involved in presentations to 10, 12 and 14 age groups and Committee members make every effort to be involved in presentations for the rest of the juniors and seniors. P Magee asked that all make an effort to keep this date free to participate in these activities.

16A & 18A Grand Finals clash with BVCC state program – Committee approved change to schedule to avoid any clash in June each year. M Hunt to finalise details – to finalise planning for this at a planning meeting with MV and PE on 23/2/05.

Awards System for competitions (Gold, Silver and Bronze) as conducted by Waverley Association is supported by both C & D and Committee of Management. Staff (MH) to develop concept further for season 1 of 2005 – finalise at meeting 23/2/05.

Proposal to review A1 players in Social competition supported. To be referred to By Laws Review Group by M Hunt. **To be actioned by MV before March meeting.**

C & D Committee to develop a policy on court allocations – now in place.

5.3 Referee Committee Report

P Magee to reported on discussions with B Clark and plans for organisational change. 70 officials attended pre season information night, which was a terrific start. Business Plan now includes recognition of need for a senior position to build referee operations to keep pace in growth in other areas of the sport.

5.4 Ballarat Representative (Junior) Report

Director of Coaching Paul Larmand in place and all very happy with his early work and especially his ethics and values.

Committee and CEO have a number of behavioural issues to address this month with parents.

Finals time for most squads at Country level throughout February, March and April.

5.5 BBC Report

C Chase has circulated January Minutes.

Meeting 12/2/05 on future of SEABL – report pending – CC will circulate to BBA Committee.

Discussion on sponsorship efforts.

Key dates for fundraisers – Trots Night 11/3/05 and Wine Auction in May.

Suggestion that Court two now become reserved seating along with middle section of court one. Make unreserved seating bays one and three of court one stand.

5.6 Venue Operation / Maintenance

Upgrade of lighting on Courts - Lighting plans, quotes and recommendations from Lighting distributors and electrician have been received. Meeting May 12th narrowed possible suppliers to two. Both are now being asked to submit more detailed plan and quote. Final quotes have been received today with cost of works in \$25,000 to \$32,000 price range. B Clark, L Hotchin and P Eddy to meet again to advance planning and to prepare a report to Commonwealth Games Group. EO is seeking funding support for this project. **STILL PENDING, RESULT LIKELY BY END OF FEBRUARY**

WSEC

Roof - No recent problems but BBA is still waiting for repairs to be completed. Meeting 21/4/04 with an engineer representing Council to determine a strategy to address all outstanding issues at WSEC. He has assured BBA that works program will commence shortly to address leak issues. On checking this week John Stevens confirmed that Council had been on to him four times since our meeting to assess WSEC roof. **B Clark to follow-up and report.**

Maintenance plan / schedule to be circulated for information only

Works for Dole Program to commence in March.

5.7 Events & Administration

Tender for Div 1 16 & 18 Championships for 2005 – 2007 - WON.

Boxing – trialing a Friday night

Healthy Lifestyle and Sports Expo – no canteen – rebate instead negotiated.

5.8 SportsPark

Kitchen meals resumed operations last week – menu and prices adjusted.

Catering for Miners nights currently being planned

5.9 VBL

M Batch issued a progress report at meeting and spoke to report.

6.0 General Business

6.1 Insurance Case – Sabo - settled.

6.2 BVCC Zone AGM – 27/2/05 – agenda items to be circulated.

6.3 M2006 – conditions of attendance document to be circulated.

Meeting closed at 9.15pm

NEXT MEETING - 22/3/05 at 7.00pm