

set for March 24th 2009 in Strategic Calendar. Managers and Committee of Management members welcome to attend this meeting.

With these matters considered the next step will be for the Basketball Department and the SPRC in conjunction with the CEO to undertake a further review of these and other issues raised along with a cost / benefit analysis. This will be done and a report provided back to BBA / Clubs meeting on March 24th 2009. Any further matters for discussion will then be referred back to the Committee of Management's April meeting.

This would be in time for consideration in the planning of the July 2009 – June 2010 financial and competition year. No other changes are planned to the current competition season model.

BVCC – increase in Fees to BA for insurance will take effect from July 09 and this increase to BVCC / BA of \$1 per member needs to be factored into review.

A further letter was tabled at the Committee of Management Meeting notifying the BBA that a number of local clubs who have been meeting informally have now formalised this arrangement and formed "Club Executive Group". The Committee of Management noted this development as a positive and beneficial networking arrangement for both clubs and the Association.

A number of issues previously raised by the clubs were put forward again in this letter. These matters have been discussed and these matters will be responded to by letter to the Club Executive Group.

3 CURRENT MATTERS

- 3.1** Strategic Calendar update has been completed and issued for comment. BRP meetings on the first Wednesday of each month and BBC meetings on the 4th Monday of each month will be added and calendar issued.
- 3.2** Fixed Assets Register update – Spreadsheet record has been finalised. Physical checks and update of assets undertaken in June / July and a report and recommendations finalised in September. Adjustments to allow for changes in kitchen, Hoops and subsequent movement of fittings to other areas needs to be undertaken in February / March. M Valentine to effect a handover in management and operation of this work from Michael Agnew.
- 3.3** Basketball Foundation Report – Finance Officer has established a separate Investment Account. Protocols for grants from Foundation to be submitted for approval by Committee of Management by March 2009 (deferred one month).
- 3.4** Risk & Maintenance 6 month report – M Valentine has circulated a report to members. Most activities due to be completed by end of January have been actioned.

4 REPORTS

4.1 CEO Report

Overview

2009 BMV Basketball Convention & Trade Show to be held April 8 & 9th 2009. Venue Management Team to determine which staff / volunteers to attend.

Submission to City of Ballarat for Regional Infrastructure and Community Programs for grant of \$250,000 for re-roofing project. Not successful - waiting for a formal response and any reasoning or other options suggested before any action. To be followed up formally in week commencing 2/3/09.

Re-Roofing project – firm cost now known – plus allowance of \$55,000 extra for cooling to both showcourt and court 3 & 4 areas. Quote was in line with estimate of cost for project. Town Planning approval has been received.

Formal submissions to Premier, J Allan (Minister Regional Planning and Infrastructure, James Merlino (Minister Sport & Rec) and Tony Robinson (Minister Gaming) highlighting the problem we now have as a result of the change in Government legislation our capacity to fund the project. To be finalised and submitted no later than 27/2/09 at the same time as Post 2012 Legislation will go before Parliament (expected by 9/3/09).

CEO involved in development of BV Organisational Structure, which includes development of a new BVCC Country Manager position and also the possibility of the BVCC office roles being regionalised over time.

CEO represented BBA at meeting of nine major Victorian Associations who are also represented in SEABL. Meeting to discuss D League, best practices for all, goal of each Association having both Mens and Womens teams in both D League and SEABL. Also lengthy discussion on referee programs, education models and how SEABL program and resources can be used to better develop local Association officials.

Post 2012

CEO has concluded meetings with Minister Joe Helper, Jaala Pulford (Upper House – Western Vic) and Karen Overington to present case for smaller clubs and potential impacts of Post 2012 legislation.

Post 2012 sub-committee planning day held February 24th set timeline and priority action list for BBA as we move towards completion of legislation / policy period and towards the bidding process period in mid 2010.

Meeting held with Bendigo Bank for 25/2/09 to review our half year performance and also to begin discussions on funding requirements / options for Post 2012 process.

Much work being done and to be done on modelling and planning for 2010 bidding process. Will be focusing mainly on this work in late Feb – March.

Also working on BBA models with / without EGM's post 2012 to assess position and changes needed. These will be presented to Finance Committee by April 2009.

4.1.1 Key correspondence

Inward correspondence

- (i) Aon – inclusion of W Mata in cover for Hoops
- (ii) BVCC AGM – change of date – delegate to attend?
- (iii) W M Flynn – quote roofing

Outward correspondence

- (i) Central Highlands Legal Centre - report on damage to a members car in carpark
- (ii) BVCC AGM Agenda Items

4.1.2 Business Plan Report

Report due to end of December has been published. Managers will be reporting against Plan report to each VMT Meeting.

4.1.3 Key Stakeholder activities

- (a) Basketball Area (members through to BA)
 - (i) Report on team numbers, season to date activity, and game / team comparison grid released on 25/2/09. Monday to Thursday evenings inclusive we only have a total of 11 spare game times (including our use of WSEC Tuesday nights). Thursday still has two double byes in LSR and MSG but capping was enforced with some teams who were late to enter missing out. We currently have some teams on waiting lists for some grades / nights.

Friday night competition after allowing for VJBL games is effectively full. Saturday competition has space for approximately 12 game times. This includes WSEC for Friday and Saturday. Change of age groups has seen movement of teams to top end of age brackets through to U/20 with potential to grow competitions in U/11, U/12 and U/14 sections.

- (ii) Media Watch Report on Courier articles published – discussed by VMT and further planning undertaken to provide time for training for S Monck in report writing and to establish a mechanism of having clubs, BRP officials and competition staff provide editorial content which can be consolidated into quality weekly reporting segments.

(b) MSC (members)

- (i) Bistro – L Coulter in charge of operations and rosters, reporting to M Harper. Focus is on bottom line performance of bistro and on making sure that we have a sound business with appropriate checks and balances to monitor operations.

4.2 Finance Committee

Finance Summary and Variation Reports for the months of November and December and MYOB reports and Year to 31/12/08 reports have been issued via email. All graphs to end of December have been circulated.

Finance Committee met January 12th and January 27th to review and receive reports. Minutes of these meetings have been circulated. Query to Finance Officer on Aged Payables / Balance Sheet reconciliation has been responded to.

Increased borrowing's repayments and a lump sum payment off loan also approved and actioned.

CEO detailed to Finance Committee budgeted amounts not yet spent, which would be taken up over next quarter once all minor works, replacements and repairs and maintenance costs for mid year projects have been received and processed.

CEO issued V6 and V7 of budget with approved amendments and other minor amendments at end of November. CEO has also corrected budget summary.

Half Year report to Bendigo Bank also presented.

Cost of cleaning supplies also under review.

Proposal for WSEC lease for 2009 – 2011 and Loan rates for next 3 years approved by Finance Committee and accepted by Club involved. Verbal advice that it has been accepted and a meeting has been requested in next week to discuss minor lease requests from club.

Finance Summary and Variation Reports for the month of January issued February 22nd by CEO. MYOB reports for January have been issued. All graphs to end of January to be issued Feb 20th. Bingo graph (modified to total income only from 1/7/09) has already been issued. Finance Report discussed and accepted.

4.3 Other Sub-committees Reports

4.3.1 Mineridome Sports Club

Review on Keno and Barry prepared by MSC Manager and issued to Committee of Management. Recommendations accepted. Review again as part of Post 2012 planning / review.

4.3.2 Basketball Department

4.3.2.1 SPRC – meeting report – B Powell

B Powell - By Law document review and minor works to consolidate, correctly number and note any conflicting rules or policies has all been completed. Next step will be to publish a draft on website and to invite member comment. Must be emphasised that this work has been to tidy up rules and to ensure consistency in rules. No change has been made to the intent of the rules. Once time has been allowed for public comment final document for approval by Committee of Management is to be submitted to April meeting.

4.3.2.2 RAG - meeting report – M Hunt.

Referee's school completed in February with 10 new trainees. We have also had two experienced referees' move to Ballarat for next few years, which should add depth to our program. Being interviewed to determine full potential that they offer.

Positive comments and feedback on Green Shirt officials and their supervision / mentoring.

Feedback from RAG group meeting is also one of a positive approach and of getting on with the job.

4.3.2.3 BRP – meeting report – R Cleveland. Minutes of 4/2/09 meeting tabled.

R Cleveland spoke to minutes of meeting and to a draft paper presented by a parent. Further BRP program review meeting to be planned for May – June period.

4.3.3 BBC / Nuggets

C Chase reported on key matters from recent meeting of BBC.

List Management Group – both women's and men's groups now operational.

CEO issued a paper on 2009 local player content in BBC Mens program – recommendations endorsed.

CEO has responded to BBC President on Miners Portfolio draft

Report – Legends Game Feb 21st was very successful as a fundraiser for bush fire appeal as well as for launch of season. Good crowd numbers and media coverage to start season.

4.4 Events / Administration

Essential Services Register – quotes for annual audit has been accepted and company certification and accreditation to complete this work has been verified. This is for both MinerDome and WSEC. M Valentine has confirmed that Essential Safety Services documents have been received and commenced according to date structure built into program.

Ballarat Basketball Hall of Fame – M Batch appointed Chair of this group with M Valentine as administrator and that three other members be co-opted to form the Hall of Fame Committee.

M Batch has tabled a draft document of BBAHoF guidelines to meeting. Meeting planned for next Tuesday March 3 to progress this further.

Reunion 09 - M Valentine to provide a written report to each meeting from March 2009. Sub committee meeting held 25/2/09 and work progressing.

Grants applied for by MV – update to Feb 09:

BV Association Grant Scheme - \$1950 - Successful

Local History Grant Scheme (Reunion) \$6,000 – Pending decision – due March 2009

Vic Govt Volunteers Grant Scheme \$3,000 – Invited to restructure application – Successful

Fed Govt Volunteers Grant Scheme \$18,400 – Not successful

Victalent Grants \$1,000 – Pending

4.5 Venue Managers Reports

Reports and Minutes from February 24th Venue Managers Meeting have been circulated.

Managers reporting and staff relief proposals discussed at meeting and have been implemented progressively. Needs to be detailed so it can be clearly used as a KPI monitor.

5 NEXT MEETING:

Wednesday March 18th at 7pm in Legends Room at WIN MinerDome