

BALLARAT BASKETBALL ASSOCIATION INC.
COMMITTEE OF MANAGEMENT

SUMMARY OF MINUTES

445TH Meeting

7.00pm Wednesday 22nd July 2009 – Legends Room, Sovereign Room, WIN Minerdome

1 ATTENDANCE:

Present: P Magee, B Powell, C Chase, R Cleveland, M Batch, G Keogh, E Doherty and P Eddy

2 PREVIOUS MEETING

2.1 Minutes

Minutes of the previous Committee of Management meeting (444th) held on 17th June 2009 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: C Chase

Seconded: R Cleveland

Carried

2.2 Matters arising – unfinished business from previous meeting/s not covered elsewhere.

2.2.1 Brand – BBA / BBC work continuing on common branding

2.2.2 Proposal presented for a relationship with the BBA in regard to marketing and sponsorship opportunities. After lengthy discussion it was agreed that CEO would respond on how we would like to move this relationship forward.

3. CORRESPONDENCE

- | | | |
|--------|----------------------------------------------------------------------------|--------|
| (i) | Minutes June Committee of Management Meeting and Summary of Minutes issued | OUT |
| (ii) | BBC Minutes June summary | IN |
| (iii) | Media release – new season to key contacts | OUT |
| (iv) | Leader of the Opposition – Post 2012 | IN |
| (v) | Memo to Clubs – fees, Gaming, staff roles | OUT |
| (vi) | Minister Joe Helper – Post 2012 | IN |
| (vii) | Thank you – Luke Bobilak / Josh Grover | IN |
| (viii) | BV – Insight newsletter | IN/OUT |
| (ix) | Media release – Huge entries / leaking roof | OUT |

Moved B Powell seconded E Doherty that the inward correspondence be received and the outward correspondence endorsed

Carried

4. REPORTS

4.1 CEO Report

General:

Roofing – ongoing. Response from SRV (local) after our meeting on June 9th confirming that BBA does not qualify for traditional SRV funding.

Meeting with C King June 29th to discuss options for Federal Funding – RCIP is likely to have a second round possibly September / Oct.

Meeting with Jaala Pulford set for July 23rd to continue lobbying.

Local Sports Centre – ongoing discussions in regard to opportunities to develop centre with a major SRV grant.

Staff changes for commencement of new season discussed. One position redundant, two casual positions discontinued and one position still under review.

Staff Role BBC / BBA share role – new position of Elite Program Manager discussed at length – evolution of role, linkages to key areas, work to date on planning for role and work still to be done all addressed. Anticipated that final sign off on changes to other roles affected by this position will be completed between BBA and BBC by 5/8/09.

Discussion on matter of succession planning and on identifying key people that may be able to take on key roles within the organisation in the future. Important that we have people with a strong business background but with a basketball (or sport) passion. With our diverse business interests it is important that the ethos and charter of our Association constitution be maintained.

Fourteen staff have recently updated their first aid training

Post 2012 – update given.

Membership

Basketball member review – update given.

Strategic Calendar – July

CEO to meet with President and Vice President to finalise measurables for 2009/10 in July 09. Meeting set for August 2 2009 to complete this.

Reunion - Budget finalised and planning ongoing. Subsidy provided to keep cost of event within reasonable limits for older members that event is targeted at.

2009 / 10 Budget – Version 1 nearing completion. To be issued by end of July or first week of August.

4.2 Business Plan Report

Business Plan report for quarter ending March 09 has been issued by CEO. Managers will report against Plan to June 30th at AGM in September.

4.3 Key Stakeholder activities

(a) Basketball Area (members through to BA)

- (i) Basketball Department / Local – busy with new season. All settling in well. Numbers excellent.
- (ii) BVCC – Review of affiliation fee based on new season entries to be completed in July.
- (iii) Basketball Australia – meeting's July at 16 Nationals. NSBT – tender still pending. Not yet released by BA

4.4 Finance Committee

Finance Committee – Meeting July 22nd. Minutes of meeting will be issued

Motion that all walkover, new player fees and any other direct game expenses must be paid within 14 days of the date the invoice is issued. This must be paid for a player / team to continue to be eligible to play. Should the team / club wish to appeal any such charge then they should pay the full invoice cost and make a written request for a review of the charge to the Basketball Manager.

Carried

Motion that the Fees & Charges (V2) for 2009–10 as presented by adopted.

Carried

Graphs for the month of June issued. June figures, summary and variation report issued.

Scoring Fee request considered and supported. Will be notified to BBC at their Finance Committee meeting.

4.5 Minerdom Sports Club

Gaming Conference – PE, MHA and BC attended

Bistro review ongoing

Memo to staff – key matters to be addressed by staff

A number of Department of Justice, ClubsVic and VCGR seminars for Gaming changes have been scheduled for July – August 2009. M Harper and P Eddy to attend.

4.6 Basketball Department

Finals season 1 2009 – report – Committee very happy with report and event.

Comment that with Nuggets in town they should have been used to support presentations in absence of Miners who were interstate. P Eddy to discuss with R Burns and G White.

Media report on near record entries for season 2 2009. Arrangements for basketball office operations for current season still being developed. S Monck on leave for 20 weeks and BJ Carter will finish in August – Sept.

Meeting with Competition Supervisors July 13th to set standards and expectations for this season

4.6.1 SPRC – meeting report – B Powell

Operations Manual review will be finished by next month then be ready for issue.

Club Executive Group representative members are being invited to SPRC meetings on a regular basis.

4.6.2 Referees / RAG – minutes June 16 meeting issued

Focus has been on operational aspects. CEO working direct with this group on ongoing basis.

Position description for RDO and other referee representatives when on duty around courts has been finalised and flyer to highlight referee coaches on Friday & Saturday's has been prepared for parents and coaches along with guidelines for approaching these officials.

E Doherty spoke to RAG progress and on three key areas being focused on at present. Further review of activity after September AGM with longer term planning.

4.6.3 BRP – June meeting report – R Cleveland spoke to minutes. G White will circulate.

BRP Newsletter - target issue dates to be set: June 19th and August 21st?

BRP policy review – R Cleveland to report on re-draft of policy document.
Copy of report issued to members – in progress.

P Magee – project to evaluate our history / progress with BRP teams 2000 to 2009, player retention, player loss, player selection ITC and State. G White to provide source material for this project. – report by P Magee that this is underway. P Magee has all information now to finalise this review.

4.6.4 BBC / Nuggets

C Chase reported on Wine Auction and other club activities.

Media Release on coaching appointment

Report received from Committee for Ballarat on Leadership program event supported by Adam McSwain and Jamal Brown.

Miner's dinner – date to be advised.

4.6.5 Participation

G White issued a report on holiday clinic activities, planning for coming BRP season and for term 3 programs. Report provided a very positive insight into the work being done and the numbers being involved in our program. Very positive.

4.7 Events / Administration

Report tabled.

Reunion progressing well.

M Valentine has commenced a volunteer sports program for BHS students

Ballarat Sports Foundation has donated \$1,000 to U/14 girls going to the National Championships.

2009 Annual Reports – due July 31

Tournament report including financial report has been issued – very successful.

Ainaro – East Timor – donation of basketball rings by Ringleader at request of BBA - actioned.

WSEC Roof – to be replaced in Nov – Dec.

Arch Sports Centre – pending transfer of ownership.

Tenders Outstanding:

NSBT – tender not yet released.

4.8 Venue Managers Reports

Meeting July 1st 2009 – M Valentine has issued reports

4.9 Hall Of Fame

Report received from Committee on nominations received and recommendations made. Endorsed

Motion on Reports

That the reports as presented be received

Carried

5 GENERAL BUSINESS

5.1 Two Ballarat U/17 boys selected in Australian squad for Oceania Games

1.2 3 boys and 1 girl from Ballarat represented Vic Country at the Australian Championships. All four players performed well and were a credit to themselves, their families and Ballarat Basketball.

6 NEXT MEETING:

August 19th 2009 at **6pm** in Legends Room

Meeting Closed at 9.10pm