

**BALLARAT BASKETBALL ASSOCIATION INC.
COMMITTEE OF MANAGEMENT**

SUMMARY OF MINUTES

436TH Meeting 7.15pm Wednesday 18th June 2008 – WIN Minerdome

1 ATTENDANCE:

Present: P Magee, C Chase, R Cleveland, E Doherty, B Powell and P

Eddy

Apologies: G Keogh and M Batch

2 PREVIOUS MEETING

Matters arising – unfinished business from previous meeting/s not covered under other headings only.

2.2.1 Property Valuation – review 2008/09. Formal re-valuation report has been received. Copy sent to Auditor and Insurer to advise on implications of upwards valuation for coming financial / insurance year. Will now form part of annual finance review.

2.2.2 Brand – BA has deferred launch of new brand. No progress. CEO sent letter to BV last week expressing concern as to current NBL / BA issues that continue to drag our sport down.

2.2.3 New BBA logo options have been circulated and some feedback has been received. Two options presented to meeting and Option A approved with wording of Sports Club to be two words.

2.2.4 Club websites need monitoring – M Gwyther to be asked to audit and report on club sites. Report tabled. R Cleveland to summarise against audit of sites. CEO to meet with YUM to review Monday 23/6/08.

3.0 CURRENT MATTERS

3.1 Strategic Calendar Update

Current items:

Fixed Assets Register update – report held over. Spreadsheet record has been established against previous register record in 2004. Physical checks and update of assets commenced Monday June 16th and continuing.

Basketball Foundation Report – Final brochure design has been approved by ASF. Photo's being selected and letter of invitation, target donor list and launch plan currently being developed.

A Tranquilli has accepted Foundation Ambassador position.

Tentative date for launch set for August 13th.

No new items from strategic calendar to report on.

4.0 REPORTS

4.1 CEO Report

(A) Overview

Work on new Venue Operator Licence close to completion. Hope to get an appointment and lodge with Commission in next 10 days.

Post 2012 research and planning continuing. CEO will be attending Gaming Conference in Sydney in late August. Meetings and visits being scheduled with industry suppliers.

Presentation by Gaming Minister was very worthwhile. Notes have been issued to BBA Advisory Group.

Budget meetings and planning with Department Managers has all advanced to schedule.

Venue Managers Meeting delayed one week due to Tournament and Hollioake Park Challenge Day. Held June 18th.

(B) Key correspondence

Inward correspondence

- (a) BC Insight Newsletter – issued to clubs, staff and Committee
- (b) BV – media release highlighting strength of the sport in Victoria
- (c) Ballarat Sports Foundation – quarterly report
- (d) The Basketball Network data news – issued to staff and committee
- (e) Cooke – Foley Changes to Employee Superannuation Legislation

Outward correspondence

- (a) Minutes & Summary of Minutes from May Committee of Management meeting
- (b) Graphs and finance reports to end of May issued to Committee
- (c) Letter of invitation with poster to all major Ballarat Legal firms seeking expressions of interest as tribunal members
- (d) Clubs / members re ticket fee system (5)

(C) Business Plan Report

Next report due end of June

(D) Key Stakeholder activities

- (a) Basketball Area (members through to BA)
 - (i) BMV Meeting May 22 – court marking issue to be discussed

- (ii) Ticket fee matter – resolved to remain with ticket system on Saturday. No change to profile for resource support Saturday.
- (iii) Clubs meeting with Committee representatives and CEO agreed to support each club nominating a Grading Official to represent clubs. Nominations due by June 30th.
- (iv) Review of Jamware basketball systems – pending dvd and information from Jamware. Information to be circulated to Committee and Basketball Manager.
- (v) BVCC AGM – motions supported – now need to get BVCC to enact.
- (vi) BVCC / BV Strategic Planning Day – June 29th – reinforcement of aims of AGM motions to be the focus of our input to planning day.

(b) MSC (members - TAB)

- (i) Signage upgrade – expecting a positive response.
- (ii) Bistro staffing under review.

4.2 Finance Committee

Finance Reports for the month of May and Year to Date have been circulated.

- (a) Finance Committee met June 16th to review all reports. Report from that meeting tabled and spoken to at meeting. Committee pleased with progress to date and layout of report.
- (b) Budget meetings in progress – hope for draft (1) to be ready by June 30th

4.3 Other Sub-committees Reports

4.3.1 Minerdom Sports Club

Another 100% score on May mystery shop

Two staff have won an award to spend a weekend in Queensland – Tabcorp cost

Change of Account Executive – disappointed to lose Anthony Bennett who has been one of our best.

Training D Ottini and S Tatti – formal accreditation course for Tabcorp at Box Hill TAFE

Customer Satisfaction Survey – excellent feedback

MSC Promotion Reports May Newsletter and Thursday Ladies Daytime promotion – both successful.

4.3.2 Basketball Department

Fixturing Policy – finalised and circulated.

Committee endorsed recommendations for first season of each year. Basketball Manager asked to prepare an alternative for season 2 each year when age groups do not change. Is a shorter review

process possible in this season? Report by M Hunt for October meeting in regard to season 2 2009

Sporting Pulse – club training night (M Hunt to arrange) for early next season to highlight information available to clubs via system.

4.3.2.1 SPRC – meeting held 18/6/08. B Powell spoke to meeting discussions. Discussion on Club Grading nominees and their role. B Powell and Basketball Manager to define role prior to first meeting of this group. Clear intention of Committee of Management is that these people are nominees to the Grading Group acting in the best interests of the whole competition, not club delegates representing the interest of their club as it relates to gradings.

4.3.2.2 RAG.

Meeting due May 21 postponed. Basketball Manager has re-scheduled.

4.3.2.3 BBRP

BVCC new policy – U/19 age group, changes to AJCBC for U/18 players and new competition format. Meeting scheduled for next week to review this and other BRP policy matters with a view to making recommendations to next BBRP meeting.

CDO has prepared a report on 16 Boys at Melbourne Classic – referred to BBRP.

4.3.3 BBC / Nuggets

AGM May 26th at 5.30pm. Report tabled which once again showed a significant continuous improvement in financial position.

4.4 Events / Administration

Essential Services Register – quotes for annual audit being obtained.

Roof – Courts 1 & 2. Some original 1969 Building Plans and design notes obtained from Council archives. CEO has met with TGM to discuss scope of work. Feasibility of project to determine that a new roof can be installed above existing roof is first task. Once satisfied that this can be done (indications are that it can) TGM will prepare costs for design work and project management. We can then seek a definite market cost. To allow for cooling as part of the project.

Tournament - Record entries – 246 teams ended up playing (up from 224 in 2007). Lost 7 teams to Classic. Review of tournament and finance result scheduled for June 24th. Additional cleaning / maintenance to be tabled.

2009 100 YEAR Reunion planning is well advanced.

4.5 Venue Managers Reports

Circulated after last Venue Managers Meeting held 14/5/08. Reports from meeting held June 18th will be issued June 19th.

5.0 GENERAL BUSINESS

- 5.1 Meeting with a local basketball club member on matter referred back to BBA from Ethics Committee. Briefing given to Committee by CEO. Matter to be resolved in next 7 days.
- 5.2 CTBC – Annual Meeting report and minutes tabled
- 5.3 Request from past member for review of his de-registration. Meeting to be arranged before any decision is made.
- 5.4 MSC membership withdrawn.
- 5.5 Article from Sunday Age June 15th on parents in sport circulated to all clubs, committees and staff – excellent feature.
- 5.6 Agreed to sponsor a broadwalk plank at Lake Wendouree on recommendation of C Chase.

6.0

July – Nationals first week, CEO on leave for 2 weeks, Finance audit to be completed and new season to commence

NEXT MEETING: AUGUST 20TH AT 7.15PM

All sub groups to meet July – RAG, BBRP, SPRC, Finance and BBA – BBC Joint Group, Post 2012 Advisory Group.