

SUMMARY

MINUTES – 424TH Meeting of the Committee of Management of the Ballarat Basketball Association Inc. – Minerdome - 7.00pm on March 21st 2007

1.0 ATTENDANCE

- 1.1 Present: P Magee, R Cleveland, M Batch, G Keogh, E Doherty (part) and P Eddy
- 1.2 Apology: C Chase and K Squire

Meeting started with a tour of building project.

Education & Participation Manager & Basketball Manager attended opening session of meeting to review branding presentation / options.

2.0 BUSINESS ARISING FROM THE MINUTES

- 2.1 New Zealand Basketball Interchange – under consideration – Meeting held with target parents group last week before a final decision is made. G White to advise on final decision in next month. To be finalised at next BRP Meeting April 4th.
- 2.2 Three Year Plan – Two basketball focused workshops have been completed in November and December. Broader formal process to commence late March - April. This will incorporate a final review of plan to end of 2006. New business plan to be for period July 2007 – June 2009.
- 2.3 E Doherty – Emergency Services Exercise. E Doherty to make a brief presentation to April meeting.
- 2.4 Establishment of a Foundation to support young athletes and families needing financial support. Project is progressing well.
- 2.5 Commonwealth Games statue – Ryan Glass have indicated that they may be able to have Pacific Glass sponsor display cabinet for statue. P Eddy to formalise approach in March.

3.0 CORRESPONDENCE:

- 3.1 B Stone – thank you OUT
- 3.2 L Hotchin – Permission to name medal in his name OUT
- 3.3 BBC – Dinner at Sovereign Hill IN
- 3.4 Phoenix Blue – Thursday Night issues IN/OUT
- 3.5 Digby Jessop – details on carparking behind court 4 IN / OUT
- 3.6 Media Release – E Lowe OUT
- 3.7 M Corrigan – state rep donation – thank you IN
- 3.8 Staff / sub groups – policy to include ballaratbasketball.com to all. OUT
- 3.9 Teams playing away – policy on parking OUT
- 4.10 BVCC – registration system IN
- 4.11 BVCC State Team Selection Camp – U/16 & 18 players selected IN
- 4.12 Referees – urgent shortage – request for nominees for school OUT
- 4.13 Basketball Victoria – Annual General Meeting May20th IN
- 4.14 VicHealth – funding grant for netting at WSEC IN

5.0 REPORTS

5.1 Chief Executive Officer

Finance

Financial Report to 28/2/07 including Accounts Payable & Receivable and actuals to cashflow budget and Trade Statements circulated 19/3/07.

Review and update of old debts owed to BBA is continuing to clear all by end of March. Non current team debts have been reviewed and held separately after 3 years. Hoops, Bingo, Gaming, Wagering and Bar Graphs to 28/2/07 have been issued.

Telephone contract (lines, mobiles and fixed line system) and costs being reviewed.

BBA audit to be put to tender to test market and assess market value.

Stage 3 Building Program

Stage 3 works progressing well – looking at May 7 changeover. Progress cost / payment report to be issued to Committee.

Meetings with Roadcon and City of Ballarat re extended parking options around our site have been very positive and are continuing – plans presented to meeting and strategies for development and funding discussed.

Stage 4 Building Program

Our submission and a recommendation have reached Ministers office. No indication as to whether recommendation is for full, part or no funding for project. Decision imminent.

Staff Matters

Basketball Department Planning & New Initiatives days November 14th and December 6th – report issued and further meeting including G White and E Lowe held February 27th to maintain focus and drive for this area. E Lowe and G White to prepare a report for CEO by end of March. Glenn and Eric meeting with all Club Committee's at present as well as all BRP coaches.

Other

As part of our Club Development Program I have YUM Productions looking at how they can help clubs with their Website's. Meeting held and brief prepared. Yum to cost, discuss trial with Phoenix and report back to CEO so that it can be extended to other clubs seeking this support.

5.2 Basketball Department / Strategic Planning & Rules Committee

CEO met with Basketball Manager to review season and issues with Thursday / Sunday competition. Report including recommendations has since been circulated.

Immediate focus is to ensure new season is bedded down quickly and efficiently with members having easy access to game times and other important information – Some hiccups with getting rounds for first 3 weeks up on website on a timely basis. Basketball Manager and CEO have reviewed and a report has been circulated.

Committee accepted report from Basketball Manager and CEO but underlined their requirement that next and all future seasons must be better presented in terms of fixturing, website draw access in advance of opening round and better event selection to minimise season disruptions.

Media coverage will continue to be a key priority area in 2007 – has improved significantly in last six months and we need to maintain exposure.

BV Heat Policy issued. M Valentine, G White and M Hunt asked to review and report – due March 2007. Heat Policy from BV and equipment supplier details received. Report from SPRC received. As a risk management strategy we cannot move away from BV policy on use of thermometers. CEO to discuss further with Basketball Manager and finalise.

Player audit issued for first audit of this season. Junior average 6.9 players per team as opposed to budget average of 6.67 players per team. Senior average 6.35 against a budget average of 6.15 players per team.

Team Grid issued 16/3/07 – increase in number of teams and number of games.

5.3 Ballarat Representative (Junior) Program

E & P Manager tabled a report on planned activities for first half of 2007 to March meeting. Formal presentation to next meeting.

CEO has asked for Specialist Squad Program to be looked at, especially in regard to showing an interest in kids longer-term development and career pathway. As part of closer linkage to senior program looking to invite 2 male / female juniors from 16 age

group to support Miners / Lady Miners teams at home games with stats / bench assistant role. Invitations have started to roll out this week. CDO has presented interim report following 16/18 Championships which, after coach interviews and further training assessment, will form part of a more detailed report and recommendations on BRP later this year.

R Cleveland will issue minutes of last BRP meeting shortly. Some player accounts still outstanding – to be followed up.

R Cleveland to reactivate BRP Newsletter. CEO to arrange a template for newsletter. Bendigo Bank sponsorship to be acknowledged on Newsletter.

Concern over delays with BRP uniforms. G White to be asked to schedule a meeting with SSS and to include R Cleveland and CEO to review. Parents need an explanation in newsletter. Formal ordering processes also need to be established.

5.4 Maintenance – all areas

Annual maintenance schedule has been drafted – CEO and B Clark are detailing an annual plan.

5.5 Events & Administration

Update on various items

1. Defibrillator Training – completed March 21st.
2. 20's Nationals & Ivor Burge – financial and operational reports have been circulated. Good result.
3. Senior Tournament – report issued. Financial report to be issued this week. Similar result to 2006. Need to re-market event to build number of entries by 10 in 2008.
4. Wood Workers expo (March 17-18) and Dancesports (March 24) are next 2 key events. Each event is being fully costed and evaluated as part of our event schedule review.

5.6 SportsPark

Foyer display promoting new venue and progress in planned for next 2 weeks with ongoing updates – Proof has been circulated. Venue photos will update weekly.

Impact to trade caused by Stage 3 building continues to be minimal. Some days worse than others depending on deliveries etc. February was impacted on harder than previous months. May also be impacted because of limited parking and Nationals and Tournament, which tie up parking and deter regular customers. Parking policy for representative teams travelling to away games has been set.

5.7 BBC / Nuggets Report

K Squire (Nuggets), C Chase (BBC) and R Cleveland (BRP) to meet to discuss each groups calendar of fundraising events. K Squire to liaise direct with Carolyn and Rhonda to arrange – K Squire to schedule meeting and report to next meeting. Nuggets Committee Meeting due to be held March 19th to plan for first home game postponed. Staff have held an interim planning meeting and Committee meeting will follow.

6.0 General Business

- 6.1 Re-design of logo / brand / venue names – Meeting with Ben Clark held February – report pending. Tabcorp Signage group have also recommended concept plans over 2 stages for stage 3 development. Work from Ben Clark is to be overlaid with this before any decisions. Presentation from acorn marketing shown to Committee. Concept of including BA imagery is supported. Consensus is that we go with MinerDome as key brand name and link all off this. Name and style agreed to at this stage.
- 6.2 BVCC – AGM agenda Items submitted:
No other agenda items received. Held over to BVCC State Conference to be held June 3
- 6.3 MVP A Grade – naming of Mens Award – discussed and agreed that M Hunt and G White are to prepare a recommendation for Committee.
- 6.4 BVCC – 40th Years Dinner Saturday May 26th at Bendigo – BBA to be represented. Committee members to advise if they can attend.
- 6.5 BVCC – Strategic Plan update – copy to be forwarded to R Cleveland for review. No significant information to report.

Next Committee of Management Meeting:

April 18th at 6.45pm at MinerDome (will commence with a tour of Stage 3 site at 6.45pm).