

subsequent movement of fittings to other areas needs to be undertaken in February / March. M Valentine to effect a handover in management and operation of this work from Michael Agnew. **To be completed by 15/4/09. M Valentine to action.**

- 3.2** Basketball Foundation Report –Finance Officer has established a separate Investment Account. Protocols for grants from Foundation submitted for approval by Committee of Management. Report circulated. BBF Committee set to meet again March 25th 2009. Moved E Doherty, seconded C Chase that the report be accepted and that the BBA Treasurer also be a member of the Allocations Group. Carried.

4 REPORTS

4.1 CEO Report

Overview

Submission to City of Ballarat for Regional Infrastructure and Community Programs for grant of \$250,000 for re-roofing project. Formal response now received that BBA was unsuccessful and further details and feedback have been requested. Pending.

Re-Roofing project – quote now received - \$265,000 inclusive of GST plus an allowance of \$55,000 extra for cooling to both showcourt and court 3 & 4 areas. Quote was in line with estimate of cost for project. Town Planning approval has been received.

Submissions have been submitted to Government seeking support for this project. Submission content and strategies for presenting our case to Government detailed. Departments of Small Business, Regional Development, Sport, Gaming and the Office of Premier have all been targeted.

P Magee also highlighted two other Government Funding Programs which are soon to be announced which will provide another 600 million in program funding. CEO to monitor and apply if appropriate.

Post 2012

Post 2012 sub-committee planning days held February 24th and March 10th to set timelines and priority action list for BBA as we move towards completion of legislation / policy period and towards the bidding process period in early - mid 2010. Modelling on known information is also being prepared.

Also working on BBA models with / without EGM's post 2012 to assess position and changes needed. These will be presented to Finance Committee and full Post 2012 Committee by 30 April 2009.

CEO commented on media campaign and follow-up action with local and regional Government members.

Strategic Calendar – March

Competitions – team update S1 09 – reports issued 11/3/09. Includes comparison against last 2 seasons

4.1.1 Key correspondence

Inward correspondence

- (i) BVCC – Zone AGM March 22. P Magee and CEO to attend.
- (ii) City of Ballarat – unsuccessful with RICP grant application
- (iii) St Patricks College – invitation to Investiture of Student Council. Ballarat Basketball and Ballarat Roosters both welcomed formally to event as official partners of the College programs.
- (iv) Basketball Australia – community sport forums

Outward correspondence

- (i) Summary of February Committee of Management Minutes to Clubs and website.
- (ii) Minutes of February Committee of Management Minutes to Committee and Managers
- (iii) Letter to Club Executive Group

4.1.2 Business Plan Report

Update report planned for April Meeting

4.1.3 Key Stakeholder activities

(a) Basketball Area (members through to BA)

- (i) Media - further planning undertaken to provide time for training for S Monck in report writing and to establish a mechanism of having clubs, BRP officials and competition staff provide editorial content which can be consolidated into quality weekly reporting segments - ongoing.

Re-allocation of resources in Basketball Department to ensure a strong focus on training and then preparation of media reports for VJBL, Nuggets, A Grade and weekend junior competitions. Stories to cover both competition and general human interest stories.

(b) MSC (members)

- (i) Club operations progressing well and in line with expectations. A major review of bistro operations due at end of March. **M Harper and L Coulter to action.**

4.2 Finance Committee

Letter from Bendigo Bank confirming completion of our annual review – all in order.

MYOB, Finance Summary and Variation Reports for the month of February issued 14/3/09.

Graphs on all departments results issued 17/3/09.

Finance Committee meeting held 16/3/09 to review figures and to consider overall strategy planning for current loans and repayments. Report presented to Committee of Management meeting. Follow up action recommended by Finance Committee in relation to old debts approved by the Committee of Management.

Cost of cleaning supplies - G White and Finance Officer has completed review and reported to CEO. Invoicing for MSC Bistro has been separated and monthly accounts for all areas being monitored by G White and Finance Officer.

Proposal for WSEC lease for 2009 – 2011 and Loan rates for next 3 years approved by Finance Committee.

4.3 Other Sub-committees Reports

4.3.1 Minerdom Sports Club

As per report to Venue Management Team

4.3.2 Basketball Department

4.3.2.1 SPRC – meeting report – B Powell

B Powell - By Law document review and minor works to consolidate, correctly number and note any conflicting rules or policies has all been completed. Next step will be to publish a draft on website and to invite member comment. Must be emphasised that this work has been to tidy up rules and to ensure consistency in rules. No change has been made to the intent of the rules. Once time has been allowed for public comment final document for approval by Committee of Management is to be submitted to April meeting. No further action this month.

Darren Thomas – Mature age student at Ballarat for next 4 years. Level 2 referee, Level 1 coach, Level 1 statistician – voluntary roles with Drummond Stand BRP 14 girls as a

coach, Venue Supervisor and Ref Educator for BBA and a great acquisition for our Association.

Updated player audit for round 4 2009 completed and issued. In line with budget expectations.

4.3.2.2 RAG - meeting report – M Hunt.

Meeting due March 30th 2009. A number of papers have been issued in past month. CEO has responded to all with comments for consideration at next meeting. E Doherty to present these comments at next meeting.

4.3.2.3 BRP – meeting report – R Cleveland.

BRP Events – March U/16 Boys and Girls March 28 and 29 – Country Championship Bendigo with U/12 and U/14 title events in April.

Minutes of meeting 11/3/09 circulated and discussed. Committee of Management keen to see Newsletter issued as an urgent priority now and as a more regular activity in future.

Query on responsibility for update of BRP noticeboard – who is responsible? Needs more regular attention and current information on all BRP activities and copies of all media reports (A3 size). **G White to follow up.**

Dinner for volunteer coaches and managers – date to be set and format finalised.

Date for policy review to be set as per minutes and list of those needed to participate developed by **G White and R Cleveland** and advance meeting notice to be given. Discussion papers to be circulated prior to this meeting.

4.3.3 BBC / Nuggets

C Chase spoke to recent BBC meetings and activity. Reported on launch of new season and teams.

Immediately prior to the commencement of Committee of Management meeting the Ballarat Basketball Club gave a presentation to Association and BRP Committee representatives in regard to branding of our programs and the progression of a more unified representation into the broader community.

Following the presentation a number of matters were detailed and agreed to by the Committee of Management as follows:

- (1) That the BBA Committee of Management supports the concept
- (2) That the BBA wants to have a shared role in the planning and decision making of further stages (the CEO and one or two Committee of Management members will be nominated to represent both the BRP and BBA interests).
- (3) That the commercial and merchandise opportunities currently available to each of the three stakeholders remain the same
- (4) That future working party considerations include the positioning of the domestic competition, Minerdome venue and sports club / bistro facilities
- (5) That any transition with branding / imagery be staged over time to allow a transition to a new style of uniform within the scope of the normal BRP / Nuggets uniform rotation policy.
- (6) Any required amendments to the licence agreement be considered as part of the review.
- (7) That a strategy be developed that reflects the same sense of aspiration and ownership from senior players down to U/12 level as currently happens from U/12 to senior level.
- (8) That any branding / imagery / positioning will only be of value if supported by a consistent and professional approach to all levels of operation and presentation by all parties.

CEO to respond detailing BBA position and to address other relevant matters raised by meeting.

4.3.4 Events / Administration

Tournament Report presented. President congratulated M Valentine on the report and event. WSEC report presented by M Valentine – good progress with netball competitions achieved. Events budget will improve in next quarter with strong bookings.

Audit of club websites completed and Yum directed to action updates where appropriate. Some matters to be followed up at club level.

Ballarat Basketball Hall of Fame

M Batch has tabled a draft V2 document of BBAHoF guidelines to meeting. Committee to review Charter so it can be ratified for next meeting. BBAHoF Committee approved to operate under V2 charter pending ratification in April.

Reunion 09 - M Valentine provided a written report to meeting. P Eddy gave a verbal update on meeting today (March 18th). All progressing well.

Grants applied for by MV – update to Feb 09:

BV Association Grant Scheme - \$1950 - Successful

Local History Grant Scheme (Reunion) \$6,000 – Pending decision – due March 2009

Vic Govt Volunteers Grant Scheme \$3,000 – Invited to restructure application – Successful

Fed Govt Volunteers Grant Scheme \$18,400 – Not successful

Victalent Grants \$1,000 – Successful

4.4 Venue Managers Reports

Reports and Minutes from February 24th Venue Managers Meeting have been circulated.

Managers reporting and staff relief proposals discussed at meeting and have been implemented progressively. All work now detailed and completed for use as a KPI.

Motion That the reports be received

Moved R Cleveland Seconded E Doherty Carried

5 GENERAL BUSINESS

5.1 Structure of Annual Report – Agreed to separate Annual Report and Financial report format from 2009. CEO to action with M Valentine.

6 NEXT MEETING:

Wednesday April 15th at 7pm in Legends Room at WIN Minerdome (E Doherty will be an apology)