

BALLARAT BASKETBALL ASSOCIATION INC.
COMMITTEE OF MANAGEMENT – MINUTES

SUMMARY

451ST MEETING MARCH 17TH 2010 AT 6.00PM, LEGENDS ROOM, WIN MINERDOME.

1 ATTENDANCE:

Present: Rhonda Cleveland, Bill Powell, Milton Batch, Carolyn Chase, Geoff Keogh, Eric Doherty, Peter Eddy, Mark Valentine

Apologies: P Magee

PREVIOUS MEETING

2. Minutes

Minutes of the previous Committee of Management meeting (450th) held on 24th February 2010 have been circulated.

Motion: That the minutes of that meeting be accepted as a true record of the business at that meeting.

Moved: Geoff Keogh

Seconded: Carolyn Chase

Carried

2.1 Matters arising

2.2.1 Brand

CEO met with P Brugman (adGroup) and N Grylewicz (Miners) on March 10th to discuss current position. P Eddy to have a follow-up meeting with D Collard and then report back to BBA and Miners after that discussion. Meeting set for March 26th.

2.2.2 Website

Maintaining current arrangements at present. BBA and Yum still have some matters to review and decide on. To be actioned in April / May. M Valentine to drive this process.

2.2.3 Governance and accountability

CEO preparing a plan for this to be discussed at March Committee Meeting and with clubs at the next Clubs – CEO meeting on March 31st 2010. M Valentine reported that a template of good sports Club practices is to be developed and trialled within his work at Drummo.

3. CORRESPONDENCE

(i)	Minutes of Committee of Management Meeting Feb 24 th 2010 issued	OUT
(ii)	Summary of Minutes Feb 24 th issued	OUT
(iii)	Webbcona Ladies – thank you for support of event	IN
(iv)	Warning – basketball member – hoon driving in car park	OUT
(v)	CCAV – letter from President Issue 2 – CCAV services	IN
(vi)	M Handson – BVC – thank you and best wishes in new career	OUT
(vii)	Kellie Abrams – congratulations on WNBL Championship	OUT
(viii)	BVC – U/14 Academy selections	IN
(ix)	Clubs – memo from Elite Program Manager – Player workloads	OUT
(x)	Committee of Management – end of month graphs and reports	OUT
(xi)	Clubs – discussion items for CEO – Club Exec meeting March 31 st	OUT
(xii)	Minister for Sport – L Kaerger Adviser – request for update	OUT

Moved Rhonda Cleveland, seconded Carolyn Chase that the inward correspondence be received and the outward correspondence endorsed

Carried

4. REPORTS

4.1 CEO Report

General:

Staff

Bistro staffing – staff restructure close to completion.

Post 2012

Meeting of Post 2012 and Finance groups March 15th – P Eddy informed members of auction dates and gave background to BBA's bidding process as approved by the Finance Committee. This procedure was endorsed by all present.

Other

Discussions with City Council on Loan Guarantee it has in place for Arch Sports Centre – ongoing. CEO submitted a formal letter requesting the opportunity to have this guarantee reviewed. CEO making a presentation to Council on March 17th in regard to this matter.

Strategic Calendar – Feb / March 2010

Items to address:

Review of Insurances – booked for action

Ballarat Basketball Foundation – meeting this month

All other matters listed noted elsewhere in agenda

4.2 Business Plan Report

Issued to Committee of Management for review March 14 – to be discussed at April meeting.

Sent to clubs March 2010.

4.3 Key Stakeholder activities

(a) Basketball Area (members through to BA)

- (i) Basketball Local / BVC
Zone AGM held in Ballarat March 6th. P Magee attended. Minutes will be circulated when received.
BVC AGM is set for late April
Next Clubs – CEO Meeting set for March 31st
- (ii) BV – Mid Year conference set for May.
- (iii) Basketball Australia – no activity

4.4 Finance / Finance Committee

Finance Committee – Meeting held March 15th 2010. G Keogh addressed members in relation to minutes.

Finance summary, Graphs and MYOB reports for the month of February all considered and accepted.

Cashflow has remained very tight in February, March and it will be the same for April but will be manageable.

Bendigo Bank - Terms of Offer – accepted by Finance Committee and endorsed by Committee of Management. Signed documents now returned from Bendigo Bank.

C Whitcher and M Hunt have tidied up club accounts and following up of unpaid accounts.

Positive result from the Senior Tournament noted.

4.5 MinerDome Sports Club

Maintaining performance – moving into busiest time of the year with Miners season.

4.6 Basketball

4.6.1 Basketball Department

Updated template of total teams, games and bye for this season and a comparison to last two seasons issued to Committee and Clubs.

Discussion paper issued to Basketball Department staff on a possible re-structure of operations to further focus attention on key member areas still under review by CEO.

4.6.2 SPRC

B Powell reported on the following – Outcome of discussions involving the U/18 Prospectors team which has seen them settle at a satisfactory level.

- A combined SPRC and BBRA meeting to be held at BBRA next meeting to discuss strategies for improving the impact of delays in the 50 minute cycle of games.
- Discussions continuing on teams balance when representative players are dominant in one Club's team, when that Club has two teams playing in that grade.

4.6.3 Ballarat Basketball Referees Association

E Doherty reported that the positive approach initiated by Jayden Kent appeared to be providing benefits to all. J.Kent to report at April meeting.

4.6.4 BRP – R Cleveland reported that Committee had had two recent resignations, and is actioning plans to gain new members. Information about up-coming championships issued. BRP Newsletter – actioned.

4.6.5 BBC / Nuggets

[P Magee](#) to issue a written report on Teams Committee / LMG work and recruitment.

C.Chase reported that one new Committee member has been appointed, but a new Vice President is still being sought.

M Valentine issued a progress report on planning for Nuggets season and Home Game operations for BBC / D League after D League meeting in Ballarat next week, covering NCAA eligibility, Visa process, BA under-pinning league, 3 point markings and rostering for home game night.

CEO reviewing player list for Nuggets with coach to maintain balance and focus on those living locally or with potential to move to Ballarat for study.

4.6.4 Participation

[G White](#) has reported to CEO on schools programs, Aussie Hoops, Primary School Comp and Holiday camp planning for 2010 for March meeting – all progressing.

High level focus on schools and schools / club planning to develop stronger U/10 numbers for July season.

4.7 Events / Administration

Risk Maintenance Report – [M Valentine](#) to meet with E Doherty to review and finalise. Not yet actioned. Eric and Mark to meet late March.

Tournament – M Valentine tabled report at meeting.

BBA Maintenance and upgrade projects M Valentine reported on split between cleaning and maintenance hours. Awaiting quotes from Rodds regarding exit door at end of passageway.

MV due to report by 15/3/10 on costings for changes to court markings. Quote not received as yet from Rob Young.

Website traffic report - M Valentine tabled document

Staff Newsletter – issued March 2010.

Grants applied for by MV:

Uniform Grant has been applied for extra spares in competition area.

Club Development Grant from BV has been applied for on behalf of local Club.

Tenders Outstanding:

None

4.8 Venue Managers Team Meeting – next meeting April 13th

Moved Bill Powell seconded Eric Doherty that the reports as presented be received. Carried

5 GENERAL BUSINESS

5.1 Friday Night Security

M.Valentine tabled report and recommendations for comment in relation to incident at the MinerDome on Friday March 12. Members agreed with action proposed and suggested further ideas:

- seek police walk throughs on a random basis (M Valentine to action)
- consider door charge on a Friday night with trade-off against team sheet fee (CEO / Clubs).

Meeting closed at 7.20pm

MEETINGS:

Committee of Management April 21st 2010 at **6pm** in Legends Room at WIN MinerDome

Finance Committee – tentative Monday May 10th 2010 at 6pm.