

SUMMARY

MINUTES – 422ND Meeting of the Committee of Management of the Ballarat Basketball Association Inc. - WIN Minerdome - 7.30pm on NOVEMBER 15TH 2006

1.0 ATTENDANCE

1.1 Present: P Magee, R Cleveland, C Chase, G Keogh, P Eddy and B Clark

1.2 Apology: K Squire, M Batch and E Doherty

The President welcomed Barry Clark to the meeting.

2.0 BUSINESS ARISING FROM THE MINUTES

- 2.1 State Team Donations – CEO to develop a report by end of this year for adoption in 2007.
- 2.2 New Zealand Basketball Interchange – under consideration – M Valentine to firm up concepts and BRP Committee to formalise a recommendation to Committee of Management as soon as possible.
- 2.3 Three Year Plan – review November 2006 to report progress as plan nears end of current life cycle. CEO to report by half year and begin plans for development of July 2007 – June 2009 plan.
- 2.4 Audit process complete except for a final letter and meeting with auditor, which has been requested so Treasurer gets independent response on performance of Association. Waiting on auditor.
- 2.5 E Doherty – Emergency Services Exercise. E Doherty to be requested to document presentation and to circulate to Committee in December.

3.0 CORRESPONDENCE:

E Reus – congratulations on MVP / All Star selection

C Magee – thank you for help with BRP stocks

Dept Vic Communities – grant app received x 2

TRU – business class plan extension to April 2007

Ballarat Sports Foundation – donation - thank you

St Alipius Appeal Committee – J Murphy – thank you

Basketball Australia – advice of winning tender 18 Nationals

BA – 2008 contract and indemnity for 18 Nationals

Australian Sports Commission – application for grant not successful

Clubs Vic – Annual Report and Clubs Revue magazine

5.0 REPORTS

5.1 Chief Executive Officer

Financial Report to 31/10/06 including Accounts Payable & Receivable and actuals to cashflow budget issued. CEO with M Valentine and M Hunt are reviewing and updating old debts. Non current team debts to be reviewed and held separately after 3 years.

Monthly reporting and follow up on 30 day plus accounts to be the responsibility of the Manager in whose department the debt is raised. Graphs and Trade statements to 31/10/06 to be issued 13/11/06. Summary report and variation notes on Financial Report from July to October issued 11/11/06. CEO spoke to report and notes. Positive

position after four months of this financial year. Australian Fair Pay award to commence from 1/12/06.

Stage 3 Building Program

B Clark gave a brief summary of venue re-instatement after M2006, highlighting repairs to lighting upgrade (under warranty) and other matters that have now all been attended to.

B Clark then presented an overview of Stage 3 activities since approval of project by Committee of Management last week. Commencement date set at December 1st. Eighty working day construction schedule still considered achievable. Difficulties with lift access and site limitations discussed.

Council has issued planning approval. Building Permit is close to finalisation, expected within next week.

Stage 4 Building Program

Draft submission presented to CHACC and copied to Committee members. No further action pending further advice from CHACC.

Staff Matters

Venue Management Team Meeting October 24th – minutes issued.
Planning & New Initiatives day November 14th – report to be issued after second workshop on 28/11/06.

Finance Officer - Carol Witcher (All Bookkeeping) is in training and all is on track for a smooth transition.

SportsPark Manager – Dale Sellers commenced 6/11/06 – will takeover from 20/11/06 when G White will move to Education and Participation Manager role in Basketball Department. Dale is settling in well.

Education & Participation role will cover Head Coach role up to December recess. P Larmand to finish in current position 27/11/06.

Discussion on Coach Development Officer role from March 2007.

Other

Establishment of a Foundation to support young athletes and families needing financial support / D Foley asked to prepare a report - pending. To be advanced further in New Year.

CEO attended new Come to Life branding strategy for Ballarat on 14/11/06. Very impressive. To meet with Tourism chief and BBC on November 29th to see how we can maximise our use of this new brand.

5.2 Basketball / Strategic Planning & Rules Committee

Best night for 18A Boys competition - Survey 14/11/06 indicated 4 of 6 teams prefer to keep competition where it is. Two clubs yet to respond. No change.

BBA to consider opportunities for BRP U/10 squads to play in 12/U competition even if only on a limited basis – deferred to start of 2007 season if requested by BRP U/12 coaches.

5.3 Basketball Department

Referee Advisory Group established and ground rules have been set over first two meetings.

Referee guidelines and rules have been set and are ready to be implemented from Jan 1 2007. Further policy documents adopted at meeting Nov 7th 2006. Performance of RAG and policy development has been very positive.

Still a small hardcore group of teenage officials who are considered detrimental to the improvement of the discipline and teamwork of the referee body. BBA committed to weeding out unsuitable officials by the end of the year so that we can start 2007 without these officials. This is creating a strain on referee numbers but the longer term culture and professionalism of the referee body will be better served by maintaining a standard now and culling those unable or unwilling to make a commitment to that standard. It is noted that the referees we have problems with now are the same officials that have been unreliable or who have displayed unacceptable behaviour over a number of years.

Player average per team audit to round 15 issued to Committee and Managers. Juniors average of 6.71 per team against a budget average of 6.67 per teams. Seniors average of 6.29 players per team against a budget average of 6.15 players per team.

Planning for media work, building numbers and reviewing current competition programs. The first focus area is Monday nights – numbers per team, dress, coaches etc for A Men and Women and on A1 competition where feedback from AGM expressed concern on excessively rough behaviour. Media coverage of local competition in recent weeks on radio and in the Courier has been good. Next step will be to personalise a feature game each week (selected by M Hunt) so we can profile some of the star players in the competition. Review in progress – workshop held 14/11/06 to review down time opportunities at all venues and then specifically opportunities to add to our competition schedule. Second workshop planned for 28/11/06 to advance planning. Meeting 20/11/06 with A Grade Mens teams representatives to discuss A Reserve options to create a career path for juniors.

5.4 Ballarat Representative (Junior) Program

Still vacancies for Committee members / Treasurer.

Some team manager positions still vacant. BRP Committee hosted a meeting of those team managers that have been appointed last week. Very positive.

G White as Education and Participation Manager will take over responsibility from M Valentine for BRP from December – transition arrangements underway.

5.5 Maintenance – all areas

December / January maintenance plan to be set in November as soon as building schedule has been agreed to. B Clark, P Eddy and G White to finalise next week.

5.6 Events & Administration

Update on various items

1. Defibrillator Training – expecting information from Sydney indicating that it will be done in late November.
2. BRP Changeover – files have been sorted – will be handed over as soon as GW starts downstairs. Newsletter to parents has not elicited any further nominations to committee. It has brought forward some good nominations for team managers, and meeting held with them this month. M Valentine prepared to act as non-attending treasurer until another is sourced.
3. Photography Tender – close on Nov 15. Recommendation that Roving–I be appointed subject to terms and conditions negotiated by Events and Administration Manager. Clubs to be introduced to new contact.
4. New Zealand exchange – change to order of events proposed with NZ coming to Australia in December 2007 and Ballarat to go to NZ at Easter 2008. BRP Committee very enthusiastic – working on clarification of which exact birth year we will fit into the program and then will target them for expressions of interest.

NBL Game - October 29th 2006 – good result especially with BRP teams playing away at Swan Hill.

20 Nationals and Ivor Burge Nationals in Feb 2007 – planning is progressing – M Valentine is securing resources for this event. Budget finalised and sponsorship now being sought. Volunteer resource numbers have improved in recent weeks and this will be a big help to the smooth running of the event.

2007 Futsal Championship – Oct 12 courts for 3 days – MinerDome / BBA to co-host

Website – progressing well. CEO explained that funding commitment to this was in preference to E News and any BBA direct mail-outs in this financial year. Considered vital that website be attractive to members, up to date and provide timely and accurate advice, especially in relation to competitions.

5.7 SportsPark

Extra bingo / meal nights and dance nights have been successful and helped with traffic flow / sales in non-basketball season. Has been very positive feedback on these activities.

Currently reviewing building program and events / regular functions to minimise risks to trade caused by Stage 3. Planning a mail out and in venue promotion to keep members aware of what is happening at various stages of development.

5.8 BBC / Nuggets Report

Nuggets fundraising – report from K Squire has been circulated. Suggestion that K Squire (Nuggets), C Chase (BBC) and R Cleveland (BRP) meet to discuss each groups calendar of fundraising events. K Squire to liaise direct with Carolyn and Rhonda to arrange.

6.0 General Business

6.1 Re-design of logo / brand / venue names – Good feedback from Committee. Will focus on this in Dec – Jan period.

Branding names – consensus is that we go with MinerDome as key brand name and link all off this.

Discussion on Acorn Branding concepts as presented to BA and BV.

Next Committee of Management Meeting:

December 12th (second Tuesday) at SportsPark at 7.00pm

Meeting January 31st (5th Wednesday) 2007