

SUMMARY OF MINUTES

Minutes of the 404th Meeting of the Committee of Management of the Ballarat Basketball Association Inc. held October 19th 2004.

1.0 ATTENDANCE

- 1.1 Present: P Magee, M Batch, C Chase, K Squire, G Keogh, R Cleveland and P Eddy

2.0 BUSINESS ARISING FROM THE MINUTES

- 2.1 3 Year Plan – Workshop planned for October meeting – deferred due to volume of business on agenda. Key areas in progress are Risk Management, A Women's Review, Junior Competition Review, Referee Program and re-introduction of VBL programs.
- 2.2 Portfolio allocations for Committee of Management for 2005 – 2006.
E Doherty will take on Risk Management / OH&S Portfolio
C Chase will remain as BBC Representative
K Squire possible C & D Comm chair (review December)
P Magee to Referee Committee
P Eddy to BRP Committee
G Keogh to Treasurer role
R Cleveland to Events / Marketing
M Batch – Competition Committee / VBL Rep – to confirm next month.

3.0 CORRESPONDENCE:

A Grade teams – number of players
BV – After School Communities Program
Clubs / Staff – August Meeting Summary
Clubs Vic – Taxation Policy – Court affirms tax free status
Clubs Vic – Trade Expo Nov 2004 P Eddy to attend
BA Member Protection Policy - MV to report to next meeting
BV – Linkage to NBL Programs
Referee Newsletter – September
M2006 – Lighting / scoreboard upgrade
VBL – Lady Miners / Nuggets for 2005
Lady Miners – best wishes for Grand Final / ABA Finals
Committee, staff etc – Annual Closedown 15/12/04-16/1/05
BV – New Tribunal By Laws
Ian Donald – retirement as Tribunal Chairman
BVCC – Junior Championship Review Committee – rules
Les Hotchin – thank you for retirement gift and words at AGM
Courtside – October Issue
Daylesford – BBA confirm Minor Season Premiership Status
City of Ballarat – Eureka at Christmas donation – declined
Warning – Bogus seller of cakes representing themselves as BBA rep.
BBA to standardize letter of introduction for official fund-raisers.

5.0 REPORTS

5.1 Executive Officer / Finance

Financial Report (including budget), trade statements and graphs to end of September circulated and SportsPark graphs to 10/10/04 circulated prior to meeting.

Actuals to budget for first quarter of year show us to be in front of budget.

Budget - Final version (5) reviewed by EO and Treasurer on 12/10/04.

Aged Payables - nothing over one month

Aged Receivables -61% one month or less. Older monies owed to BBA are all under regular review.

No further changes to budget. Mid year review and report at 31/12/04 will incorporate SportsPark upgrade costs and returns.

Venue upgrade – to be fully completed by October 20th.

Feedback from customers on refurbishment has been very positive and returns good .

Community Benefit Audit statement submitted to Vic Gaming Authority

Annual audited Bingo Statement lodged with Vic Gaming Authority

VBL – Men's sponsorship to Nuggets sold

Insurance renewals – report issued. Results satisfactory.

Traineeships – rebates / incentives. Being looked at for new staff.

Bendigo Bank – promoting services to staff and new referees etc.

SMOKING POLICY

Government has announced complete ban from 2007. Memo's circulated from industry groups. Need to review and monitor over next three years and consider planned relocation of club downstairs in conjunction with this policy.

FEES & CHARGES 2005 -

Resolved that recommendations be adopted from 1/1/05.

1. Senior

All Senior Team Sheet Costs \$48.50 per team

2. Junior

Junior Fee – ticket system – \$5.90 per player

3. Training Fees

Monday to Saturday is \$24.00 per hour

Sunday for minimum four court hours booking is \$17.50

4. Walkover Fees

	<u>Senior</u>	<u>Junior</u>
Un-notified Walkover	\$92	\$72
Notified (24 hours notice)	\$72	\$72

M2006

Contract negotiations continuing and we are having regular visits be a vast array of departments. Very high level planning exercise which we will learn and benefit from. Draft floor plan issued for discussion.

Floor Seal

Report issued through BMV on new product which is under trial at present at Nunawading. L Hotchin, B Clark and G White are all part of review of this new seal option.

Backboard Safety

Requirement to install a fail-safe device to prevent portable backboards from ever falling on grandstand. Advice supplied by manufacturer and cost of upgrade is about \$1,500 per backboard. Works to be completed in next month and payment schedule to be negotiated.

5.2 Competition & Development

Minutes of 9/9/04 Meeting circulated. October minutes also to be tabled at meeting.

Recommendations from AGM to be considered:

Committee asked M Hunt to advertise a Ladies Masters competition – possibly on Wednesday nights.

A Women - meeting chaired by R Cleveland proposed for 25/10/04. P Magee, K Squire and M Hunt to attend.

Committee endorsed EO decision not to approve any re-schedules of preliminary finals.

VBL Men – to enter in 2005

VBL Women – entry deferred to 2006 when players are a year older.

Junior Grading options – see C & D Minutes for October. Paper from AGM issued. Size of grading group to be reviewed.

Zone 2 cluster work underway across 17 schools of which 12 schools have agreed to participate. Not able to attract OLHC, Wendouree and Grevillea Park to the program. Will look at other strategies to try to encourage these schools to get involved.

16A & 18A Grand Finals clash with BVCC state program – Committee approved change to schedule to avoid any clash in June each year. M Hunt to finalise details.

Awards System for competitions (Gold, Silver and Bronze) as conducted by Waverley Association is supported by both C & D and Committee of Management. Staff (MH) to develop concept further for season 1 of 2005.

Proposal to review A1 players in Social competition supported. To be referred to By Laws Review Group by M Hunt.

C & D Committee to develop a policy on court allocations – report requested.

Report from EO on two meetings held with Sovereign Basketball Club in last two weeks – very happy with progress and plans for future.

Player averages – circulated. Within budget expectations.

5.3 Referee Committee Report

P Magee reported on discussions with B Clark and plans for development in this area.

5.4 Ballarat Representative (Junior) Report

Briefing sessions held for parents and coaches

Clint Lowe to be appointed to a Development Officer role focusing on 14U to 18U then VBL level women – role outlined.

Director of Coaching role – due to be finalised this week – process detailed.

MV to arrange team photo's for BRP squads.

5.5 BBC Report

C Chase tabled a report

5.6 Venue Operation / Maintenance

Upgrade of lighting on Courts -report to Commonwealth Games Group. EO is seeking funding support for this project.

WSEC

Roof - No recent problems but BBA is still waiting for repairs to be completed.

B Clark to follow-up and report.

Car damage to wall of WSEC reported to Council on 13/9/04. Repairs undertaken by Council.

5.7 Events & Administration

Boxing – Event 8/8/04 fair / current negotiations for 2005

Wrestling – event fee has to be reduced before we will host another event

Ballarat Secondary College – combined assembly

Active After School Program – accreditation process underway

Deaflympics – still planning to have at least 5 teams using facilities from Dec 22 to Jan3 2005. Should be finalised by end of this month.

BVCC Tender for Jamboree – not submitted as BVCC preference is for this event to go to smaller Associations – advised willing to tender if none of the preferred Associations tender.

Current Tender in for Div 1 16 & 18 Championships for 2005 – 2007.

WIN – venue advertising campaign underway

5.8 SportsPark

New kitchen arrangements working well

Renovations – good results to date

Club / Community Group Trivia Night Promotions – Courier

Health Inspection Report of visit to SportsPark Kitchen and Hoops on 21/9/04. Both inspections gave very good reports.

City of Ballarat – review of Gaming Policy Document

Liquor Licensing Information Forum for Clubs – Nov 10th at 7pm. CofM to advise PE if wishing to be booked in by 5/11/04. Copy to Committee boxes.
Trivia Night Fundraising programs being advertised

6.0 General Business

6.1 M Batch to accept one year term and C Chase a two year term

Meeting closed at 8.55pm

NEXT MEETING 16/11/04 at 6.30pm in Home Change Room.

NOTE EARLY START FOR WORKSHOP