

SUMMARY OF

Minutes - 413th Meeting of the Committee of Management of the Ballarat Basketball Association Inc. - WIN Minerdome - 7.00pm on October 18th 2005.

1.0 ATTENDANCE

Present: P Magee, R Cleveland, G Keogh, C Chase, M Batch and P Eddy

Apology: K Squire and E Doherty

The Committee resolved to endorse the leave of absence request by K Squire until 31/12/05.

Meeting suspended at 7.15pm to receive a Presentation by University of Ballarat students on Draft Focus Group Report. Presentation by students for 25 minutes followed by question / answer session and general discussion.

Committee to consider report and to discuss with senior BBA Managers then provide feedback to University of Ballarat after next meeting on 15/11/05.

Meeting tentatively set for CEO with University for Friday November 18th at 12.30pm.

BUSINESS ARISING FROM THE MINUTES

Operational Handbooks - to be returned to M Hunt for updating in off-season. **M Hunt to work with M Valentine to have updates actioned and posted to Website by 31/12/05.** Three master hard copies to be held at Basketball Office, Hoops and WSEC. **Pending**

BVCC - meeting set for 2/11/05 to meet with BVCC and BV representatives at Ballarat .

CORRESPONDENCE – basketball relevant :

Joint BBC/BBA/ SportsPark mailout September. Promotion for bistro, decisions of AGM, SportsPark promotions and BBC news

Sovereign BC – player levy – suggestions to be referred to Basketball Manager

VBRA – new website, rule changes and training courses – to be advised to members by Referee Advisory Group.

Phoenix – A Women – committed to A Women in 2006

Clubs – member protection update

City of Ballarat – Lady Miners Civic Reception

Special Olympics Group – thank you for support

McDonalds Super Series at NBL games – to clubs

Exies Acmy – Use of blood bag / policy–answered by Basketball Man.

Media Release – 16 Nationals to be hosted by Ballarat

AGM minutes to all members / clubs

BVCC – Zero tolerance policy – to clubs / committee - implementation 2006

BVCC–FIBA rule changes implemented by BVCC in October–to clubs – BBA 2006

BV – State Conference Nov 20th 2005 – more information later

Wildcats – player eligibility suggestion – referred to Rules Committee
BVCC – 13/U Skills Days – to be issued via noticeboard / clubs

5.0 REPORTS

5.1 Executive Officer / Finance

Annual audit of Bingo completed
Annual Community Benefit Statement prepared and audited
Insurance renegotiated – reduction in costs achieved.

Financial Report to 30/9/05 issued along with graphs, Trade statements / Acc Payable & Rec.

Draft 1 of budget presented and discussed. Areas still being developed that will impact on budget are M2006, 16 Nationals, Competition weeks in 2006 and Referee Development Officer position. Further information on most of these areas should be available by next meeting.

Workcover Insurance Premium estimates calculated and received.
Lighting upgrade for court 1 fully completed and being tested for approval.
New globes and additional lights option for courts 2, 3 and 4 on hand and will be upgraded at Christmas. Costed into budget.
Cost of showcourt upgrade is \$26,200 which includes increase from 12 to 24 lights, capacity to run and half or full lighting, new wiring for roofing and new light control box. Included in this year's budget. \$10,000 from sale of seating being put towards this cost.

Annual Return to Consumer Affairs after AGM - actioned.
AGM action items - report on items to be followed-up discussed. Most areas are to be reported on by staff / committees by November.

Staff Matters

Senior Managers have staff and organisational profile under review with changes planned to all areas between now and December. SportsPark and cleaning rosters already amended.
Referee Development Officer – appointment progressing. Pending a personal reference being obtained via Basketball Australia.
New Overnight SportsPark supervisor appointed.
Managers Review Workshop follow-up meeting planned for 25/10/05

5.2 Competition & Development

Meeting minutes October 05 circulated. Discussed in detail.
Comments in regard to lack of support from Committee of Management noted.
Determined that meetings will be held bi-monthly prior to Committee of Management meeting with focus on governance, policy and rules. All operational and competition matters will be the responsibility of the Basketball Manager.
Committee to be renamed Rules Committee.

Basketball Department

Software updates, recognition of key contacts only at each club – progress?

Report on A1 Men – referred to Competition Committee.

Corrections to some fines imposed for new player registration as we had not issued notices weekly – clubs advised.

CEO letter to R Parker clarifying manner and procedure of some enquiries.

Tribunal records now on database.

5.3 Referee Committee Report

New Referee Advisory Group established and J Kearle, B Clark and D Bengston are initial appointments. Chris Crosbie has been added to RAG.

Recommendations re referees and breaches of behaviour discussed.

Committee of Management resolved:

Ondine Zvirbulis - Withdraw membership / entry rights until 12.12.05 (8 weeks competition).

Ben Kors -Withdraw membership / entry rights until 31.3.06.

Loren Phelps - Withdraw membership / entry rights until 12.12.05.

Corey Rieniets - Withdraw membership / entry rights until 12.12.05.

Elisha Phelps -Withdraw membership / entry rights from 24/10/05 to 30/10/05 inclusive.

5.4 Ballarat Representative (Junior) Report

Coaching appointments nearly completed.

B Massey has joined Committee and R Cleveland has accepted role of Board nominee to Committee as chairperson.

Tryouts have been advertised commencing October 30th.

Director of Coaching ran successful 12/U skill days.

Report and BRP Business plan prepared by Candice Magee discussed.

5.5 BBC Report

C Chase to report on Monthly meeting.

5.6 Venue Operation / Maintenance

WFD program completed and very successful. Graduation Day went well. External work at Minerdome and WSEC received excellent comments.

5.7 Events & Administration – very busy two months

Pool tournament held and proved successful. Likely again next year.

Successful tender for U/16 Nationals in June2006 – full report next meeting.

Uni Games also likely the following week.

M Valentine has prepared a proposal to Council / VicRoads on signage to WIN Minerdome.

P Eddy and B Clark attended a major Dancesport event in Melbourne with a view to attracting another major Dancesport event to Minerdome.

5.8 SportsPark

New catering arrangements. Working very well with both parties pleased with progress.
Full review and update of all staff training and accreditation complete.
Members 18 Years not allowed in SportsPark in school uniform – policy approved – to be in place this month.
CEO has completed a submission to Regional Electronic Gaming Machine Review Panel.
OTIS new lift agreement signed.
Kitchen lease signed for two years.

5.9 Big V – Nuggets / Women’s Youth Squad

End of season review finalised and issued to BBC and Nuggets group.
Lady Nuggets team nominated for 2006 – player support very good. Still trying to secure a suitable coach.
Clint Lowe has moved to head coach of Nuggets from Lady Miners.

6.0 General Business

- 6.1.1 Security at SportsPark end door Friday nights for 4 weeks – reintroduced 14/10/05 to end of year. Other staffing / supervision upgrades being planned.
- 6.1.2 Re-design of logo - Ben Clark asked to develop some concepts. Once adopted could be used to influence theme of SportsPark environment.
- 6.1.3 12 members attended Level 1 Coaches course arranged by Paul Larmand. Second course arranged for November.
- 6.1.4 A Women’s paper lodged – author unknown. Referred to Basketball Manager and Rules Committee
- 6.1.5 Grant – Youth Activities 20006 – lodged as a training grant application for 16 Nationals
- 6.1.6 **AGM – Committee wish to record their appreciation to clubs for the terrific attendance at AGM and the positive and constructive debate that delegates contributed on the night.**
- 6.1.7 Junior Club Championship Review – all clubs submitted feedback which has been forwarded to BVCC.
- 6.1.8 Committee of Management appointments for 2005/06
Rules Committee – (formerly Competition & Dev Committee)
P Magee, K Squire, and C Chase / M Batch to rotate plus other former C & D members.
Ballarat Representative Committee – R Cleveland Chair
Finance Committee – G Keogh Chair
BBC Rep – C Chase
Nuggets Rep – C Chase
OHS Rep – E Doherty

Next Meeting Nov 15th 2005