



## **2018 REFEREE DUTY STATEMENT**

### **1. RELIABILITY AND COMMITMENT**

Referees must fill their commitments to rostered games. Be reliable and on time for the games you are rostered for. Complete an availability form that is accurate and lists all clashes, games played and unavailability's. Those who make themselves constantly unavailable or are continually unreliable will be dropped to the bottom of the list when games are being allocated.

**AT LEAST 48 HOURS NOTICE IS REQUIRED IF YOU ARE UNAVAILABLE – Demerits will be given to all referees who pull off rostered games at late notice. 5 demerit points will result in the referee being downgraded for a week.**

In the case of an emergency, this will not apply, however you must still try to find your own replacement before contacting the rostering officer. Try to give as much notice as possible that you cannot referee so as that maximum time is given to find a replacement. If Rostering officer is required to find replacement you will require a medical certificate.

Each referee will also need to complete the annual registration link to ensure they are affiliated and eligible to referee in Victoria. This payment is \$32 via an online link provided to you by Basketball Ballarat and payment should be made upon completion.

### **2. COMMUNICATION**

All referees are to communicate in a calm and professional manner, be courteous to all staff, patrons and other referees. Please endeavor to answer any reasonable approach by coaches and players.

Acknowledge, listen and above all use common sense. If you cannot answer refer to the referee supervisor on duty.

### **3. PUNCTUALITY**

Upon arrival you must check in with your Venue Supervisor or Referee Supervisor you must arrive 10 minutes before your rostered start time. You must be ready at your court a minimum of 3 minutes before the scheduled start of your game for warm up. Any subsequent games referees are to go to those games as quickly as possible after fulfilling tablet duties

During the pre-game duties officials must ensure they identify and greet the coaches or captains of each team, perform nail/jewelry & uniform checks and check the scoresheet is correct.

### **4. CODES OF CONDUCT**

Everyone who is involved in Basketball here in Ballarat is required to acknowledge and conduct themselves in accordance with the codes of conduct and the spirit of the game.

## **5. UNIFORM**

All referees to abide by the BBRA dress code. This is displayed within the referee room and in your referee handbook. If you are unsure, please contact the referee administrator for further details.

## **6. CLINICS / DEVELOPMENT / ACTION DAYS**

To attend BBRA development days & BBRA General Meetings to attain any update on rule changes and mechanics. You must come with an attitude and willingness to learn and participate.

## **7. SCORE TABLETS & COACH/CAPTAIN CHECKS**

All referees are to correctly fill out and complete the score tablets / scoresheets prior to and at the end of each game. This means making sure the teams are checking in players at the start of the game and helping as needed. Reporting any incidents or injuries and fully confirming the scoring device at the end of the game, also setting up clock and scoresheet for proceeding game. Referees must ensure all Technical Fouls, Unsportsmanlike Fouls and Disqualifying Fouls are entered correctly by the score bench. This may require you to show scorers how to do it.

## **8. TOURNAMENTS**

Referees will advise the referee administrator in writing of any outside association tournaments they will be taking part in as a referee (by filling out the VBRA tournament attendance form) no later than 3 weeks prior to the tournament.

## **9. SOCIAL MEDIA**

I will read and comply with the social media policy for Basketball Ballarat.

## **10. HANDBOOK**

I also hereby and agree to everything that is written in hand book.

NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_ DATE:     /     /

Note:

By signing this duty statement you agree to abide by these rules.

Any referee who fails to comply with this duty statement will be held accountable according to the disciplinary policy outlined in your handbook by the BBRC or as the BBRC sees fit.