



BASKETBALL BALLARAT

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www.ballaratbasketball.com

DOMESTIC CLEARANCE POLICY:

Clearances Procedure

The duties of Basketball Ballarat members and Clubs receiving a clearance application are as follows:

- Players can apply for a clearance prior to each season commencing. Clearances are required to be completed on the current clearance form for that season and submitted to the Basketball Manager no later than the day and time listed on the form.
- The Basketball Manager shall record the details set out on the clearance form and note the date of receipt and dispatch of the forms to the Club's Delegated Officer.
- The President or Delegated Officer of the said Club must return the acknowledgement of receipt form to the Basketball Manager or his delegate within seven (7) days.
- The President or Delegated Officer of the said Club must sign any Clearance and return it to the Basketball Manager or his delegate within seven (7) days of receipt.
- If the application for a clearance is not dealt with and returned to the Basketball Manager or his delegate within seven (7) days, then the player shall be granted an automatic clearance by the Basketball Manager except in extraordinary circumstances where a longer period is allowed by the Basketball Manager. An example of an extraordinary circumstance would be an issue relating to points or allocation has not been resolved.
- Clearance forms are for the upcoming season if the closure date is prior to the current season finishing.
- A player who has not played for thirty-six (36) calendar months will not be required to complete a clearance form, but may be reviewed if found to be still have outstanding finances with the previous club.

Clearances General

In general, the following applies to all clearances

- Only one (1) clearance will be granted per season unless covered under the provision for an Association Clearance. An Association Clearance can be granted at any time if applicable.



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- A player who is currently receiving JET Player Points will be required to be “allocated” to a club/team. This meeting will be held in the week after the entries close for the new season. Any player who comes under the JET player points policy wishing to clear will go through this process of allocation. Please see JET Player Points Policy for more details.
- Until a player has been notified of the outcome of their clearance application by the Basketball Department they are not permitted to play with a new Club.
- No application for a clearance shall be lodged with the Basketball Manager after the closure date specified on the current clearance form, subject to the following variation:

1: A player has not played in the previous season and both Clubs agree to a clearance, then it may be processed up to and including the halfway mark of the season.

- The Basketball Manager reserves the right to review any clearance requests that arise as a result of a team being regraded.
- The Basketball Manager, in conjunction with the Competitions and Programs Committee reserve the right to review any request outside these guidelines. This process may take up to twenty-eight (28) days.

Association Clearances

Any player from a disbanded Club must apply for an Association Clearance to be eligible to play with another Club. The Clearance Application form is to be labelled “Association Clearance”.

The procedure for the processing of an Association clearance will be as follows:

- Association Clearance lodged by the player.
- The Club will have 14 days in which to advise the Basketball Department if the player is un-financial. Full details of the amount outstanding and what the sum represents must be provided.
- The player will then be advised of any outstanding amount and notified that this amount must be paid prior to the Association Clearance being granted. Should there be disagreement between the former Club and the player regarding that player’s



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financial status then the dispute will be resolved by the Competition and Programs Committee.

Approaches to Players

All matters to do with approaching players for the purposes of seeking clearances may take place in the clearance window dates which will be announced by the Basketball Manager each year and/or season.

A player who is registered and playing with a Club may not train or negotiate a transfer with another Club without written approval of the Club with whom the player is registered outside of the above window.

It is the responsibility of the receiving Club to ensure that the player has the written approval.

No Club should approach a player during the season without first having contacted the Club with which the player is registered.

If a Club has allowed a player to train without permission this will be grounds for:

- Refusal of the registration of that player with the Club until the end of the following season.
- The receiving Club to be fined at a rate determined by the Basketball Manager.

Clearance Appeals

Appeals may be lodged to the Basketball Manager when one of the following criteria has not been suitable completed:

1. Process has been incorrectly followed.
2. The player wishes to contest the decision made by the outgoing club. The player will be required to provide all additional information relating to the clearance in writing within 14 days of receipt.
3. The penalty applied is not within the boundaries of the policy.

The appeals process will be completed by CPC and confirmation of the results will be sent by the chair of the committee to all clubs, player involved and Basketball Office.